

REDWOOD COUNTY, MINNESOTA

FEBRUARY 17, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Gary Dahms, Al Kokesch, Bruce Tolzmann and John Schueller; Administrator Vicki Knobloch; County Jail Cook Lois Madson; Administrative Clerk Joanne Robinson; Area Maintenance Supervisor Dennis Stewig; 4-H Coordinator Deb Hadley; Director of Human Services Patrick Bruflat; Financial Assistant Supervisor Linda Hansen; Sheriff Randy Hanson; Deputy Sheriff Mark Farasyn; Public Health Director Genie Simon; County Attorney Patrick Rohland; Renville County Public Health Director Jill Bruns; Chris Zeimer of WOLD Architects and Mike Kearns of CAM.

Chair Kokesch called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Schueller, second by Dahms, the Board voted unanimously to approve the revised agenda.

On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the January 27, 2009, minutes.

On motion by Schueller, second by Dahms, the Board voted unanimously to approve the February 3, 2009, minutes.

On motion by Dahms, second by Schueller, the Board voted unanimously to approve the February 10, 2009, minutes.

**BILLS**

- On motion by Tolzmann, second by Schueller, the Board voted unanimously to approve payment of bills as follows:

Revenue Fund	\$ 75,093.98
Building Fund	\$ 249,097.63
Ditch Maintenance Fund	\$ 5,981.00
Solid Waste Fund	\$ 33,794.95

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve payment of PHS bills in the amount of \$22,624.67.

**PER DIEMS**

- Per diems submitted by the commissioners totaling \$50.40 for meetings and miscellaneous expenses (not listed on the committee appointment list) were presented for

approval. After review, on motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the list of per diems and submit for payment.

#### CONFERENCES

- The conference requests were tabled to the March 3, 2009 Board Meeting.

#### EMPLOYEE RECOGNITION

- The Board recognized Social Worker Gail Bielen for 10 years, Jail Cook Lois Madson for 25 years, Financial Worker Cheryl van der Hagen for 30 years, Court Administrative Clerk Joanne Robinson for 35 years and Maintenance Supervisor Dennis Stewig for 40 years of service to Redwood County.

#### 4-H PROGRAM OVERVIEW

- Hadley updated the Board on the success of the Redwood County Ambassador Program and gave an overview of the 4-H Program.

#### ADMINISTRATOR

- The Board reviewed the 2008 Voluntary Leave Without Pay Report.
- The Board acknowledged the receipt of the information regarding the proposed consolidation of School Districts Balaton 411 and Tracy 417.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Amended Snow Removal Agreement with Doug's Lawn and Landscaping Service as presented.
- On motion by Dahms, second by Tolzmann, the Board voted unanimously to authorize Board Chair's signature on the Office of the State Auditor Engagement Letter, pursuant to MN Statute § 6.48 for Redwood County for the year ending December 31, 2008.
- The Board reviewed the 2007-2008 Unpaid Real Estate Tax Report for Redwood County prepared by the Auditor-Treasurer's Office.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following resolution:
  - **WHEREAS**, County officials use their role as local leaders to support the redesign of services that improve the lives of their citizens and make their communities more livable; and
  - **WHEREAS**, Counties have a long history of providing critical services. County governments are the citizen's local government voice, providing solutions that bring communities together; and
  - **WHEREAS**, Counties in District VIII have succeeded partnering together in providing services by joint power agreements, contract for services, providing mutual aid, advisory committees and boards and informal sharing of information; and
  - **WHEREAS**, Counties must ensure financial security to their taxpayers, multi-county collaboration has been identified by County officials as a potential means to promote greater efficiency, consistency and specialization in public service delivery.
  - **NOW, THEREFORE, BE IT RESOLVED** by the Redwood Board of Commissioners that

- Redwood County is interested in continuing the Work Group (s) established during the AMC VIII meeting held on February 13, 2009 and shall with the assistance of AMC VIII leadership, consent to meet on a mutual agreed upon committee basis with member participation based on two commissioners and other key personnel as agreed upon by each County.

***Auditor/Treasurer Items:***

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the cash balance report for January 31, 2009.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the January, 2009, Budget report.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the January 2009 disbursements in the amount of \$1,039,519.76.

***Personnel Action Items:***

- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the resignation of Registered Nurse Lisa Turbes effective March 6, 2009.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the resignation of Technology Specialist Rion Erickson effective February 11, 2009.
- On motion by Dahms, second by Tolzmann, the Board voted unanimously to authorize posting for the Technology Specialist position.
- On motion by Dahms, second by Schueller, the Board voted unanimously to approve an increase for Josh Lueck, who has been working out of class during the absence of the Technology Specialist, to Grade 11, step 2, \$16.97 effective January 27, 2009.
- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the appointment of the Chief Deputy Sheriff vacancy.

**HUMAN SERVICES**

- Hansen updated the Board on the various Income Maintenance Programs.
- Bruflat updated the Board on the School Based Mental Health Program and the Belview Learning Center.
- Bruflat updated the Board on the Southwest Adult Mental Health Consortium.
- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the Amendment to Minnesota Care Contract.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the Licensing Report.
- The Board reviewed the Social Services, Child Support and Income Maintenance Caseload Summaries.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Social Welfare and Special Projects Funds transactions and balances.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the Human Services Expenditures of current month in the amount of \$247,380.51 and

Director's action expenditures subsequent to last month's Board meeting in the amount of \$38,447.65.

### **SHERIFF**

- Sheriff Hanson appointed Mark Farasyn as the Redwood County Chief Deputy Sheriff.
- On motion by Schueller, second by Dahms, the Board voted unanimously to set the salary of Chief Deputy Sheriff Mark Farasyn at Grade 18, step 5, \$31.34.
- On motion by Tolzmann, second by Schueller, the Board voted unanimously to authorize an unpaid leave of absence for Mark Farasyn from the position of Deputy Sheriff.
- On motion by Schueller, second by Dahms, the Board voted unanimously to authorize posting and advertising for the Deputy Sheriff position.
- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the 2008 State of Minnesota Grant Contract for the Safe & Sober Challenge grant.
- Hanson updated the Board on Redwood County Jail population for January 2009.

### **FAMILY PLANNING SPECIAL PROJECT GRANT REDESIGN**

- Simon and Bruns updated the Board on the Redwood-Renville Community Health Services (CHS) Family Planning Special Project grant. By consensus, the Board agreed to support the expansion in regionalizing services with Southern Minnesota Opportunity Council (SMOC) and offer space at the Redwood County Public Health facility.

### **CAM & WOLD ARCHITECTS**

- Kearns presented a request to issue change orders for the following Trade Contractors:

<b>Trade Contractor</b>	<b>Total</b>
Sussner Construction	\$ 5,859.00
L & S Electric, Inc.	\$ 3,893.00
Kendell Door & Hardware, Inc.	\$ 4,592.00
Schwickert Company	\$ 5,100.00
<b>TOTAL CHANGE ORDER</b>	<b>\$ 19,444.00</b>

- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the total change order request in the amount of \$19,444.00.
- Kearns and Ziemer updated the Board on the status of the County Government Center construction project.

### **BUDGET DISCUSSION**

- The Budget Discussion was tabled to the March 3, 2009 Board Meeting.

### **COUNTY ATTORNEY**

- Rohland informed the Board on alternative methods of Official Publications according to Minnesota Statute § 331.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Dahms

- RADC

Schueller

- RSVP
- RC & D Council
- District VIII

Tolzmann

- Western Mental Health

Kokesch

- District VIII

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 2:21 p.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator