

REDWOOD COUNTY, MINNESOTA

MARCH 17, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch, Bruce Tolzmann and John Schueller; Administrator Vicki Knobloch; County Attorney Patrick Rohland; Account Clerk Denise Siegfried; Land Use and Zoning Supervisor Kelly Heather; Nutrition Educator Assistant Deb Braulick; Technology Support Specialist Josh Lueck; 4-H Coordinator Deb Hadley; Nutrition Education Program Coordinator Bonnie Ludeman; Director of Human Services Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Social Services Supervisor I Rich Aakre; Collection Services Supervisor I Ann Bavier; Sheriff Randy Hanson; Veteran Service Officer Marty Caraway; EM Director/Safety Coordinator Jim Sandgren; Engineer Ernie Fiala and David Mumme of Photography by David.

Chair Kokesch called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Walling, second by Schueller, the Board voted unanimously to approve the revised agenda.

On motion by Walling, second by Dahms, the Board voted unanimously to approve the March 3, 2009, minutes.

On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the March 10, 2009, minutes.

**BILLS**

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve payment of bills as follows:

Revenue Fund	\$ 124,855.12
Building Fund	\$ 62,894.28
Ditch Maintenance Fund	\$ 36.20
Solid Waste Fund	\$ 13,243.25

- On motion by Schueller, second by Walling, the Board voted unanimously to approve payment of PHS bills in the amount of \$8,703.89.

**CONFERENCES**

- On motion by Schueller, second by Tolzmann, the Board voted unanimously to authorize attendance at the following training:

- Social Worker Gail Bielen to attend Come to the Fountain of Knowledge Conference in Bloomington at an estimated cost of \$344.00.
- Human Services Director Patrick Bruflat to attend the 2009 Legislative Conference in St. Paul at an estimated cost of \$526.00.
- Fiscal Supervisor I Lyn Rayburn to attend the 2009 AMSSA Conference in Brainerd at an estimated cost of \$466.00.

### **EMPLOYEE RECOGNITION**

- The Board recognized Account Clerk Denise Siegfried for 5 years of service to Redwood County.
- The Board recognized new Redwood County Employees, Land Use and Zoning Supervisor Kelly Heather and Nutrition Educator Assistant Deb Braulick.

### **TECHNOLOGY**

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Matrix Communications Purchase Agreement for the sale and installation of Products and Services for the County-Wide Telephone System.
- Lueck presented information regarding Microsoft Licensing options. Upon recommendation by the Technology Committee, on motion by Walling, second by Schueller, the Board voted unanimously to approve the purchase of 154 Microsoft Exchange Client Access Licenses (CALs) and 55 Microsoft Office 2007 Licenses for a total price of \$21,967.00, with \$9,015.00 to be paid from the Compliance fund and \$12,952.00 to be paid from the Technology Fund.

### **ADMINISTRATOR**

- On motion by Schueller, second by Dahms, the Board voted unanimously to accept the bid from Prescott Sanitation in the amount of \$10,108.80 for Trash Removal Services beginning April 1, 2009 through March 31, 2012. Although a low quote was received from Waste Management in the amount of \$9,694.80, over the life of the contract, there was a negligible difference between bids, Prescott Sanitation is a local business and lives and contributes to the livelihood of the Redwood County community and through licensing, the County knows the location of the landfills utilized by Prescott Sanitation and is comfortable with the management techniques of those facilities.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the Joint Powers Agreement between the Counties serviced by Lincoln Pipestone County Rural Water System to guarantee a bond.
- Knobloch presented recommendations from the County Policy Advisory Committee for a change to the Redwood County Personnel Policy Section 5.12.2, Use of County Cellular Phones. On motion by Walling, second by Schueller, the Board voted unanimously to approve the revised policy.

#### ***Auditor/Treasurer Items:***

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the cash balance report for February 28, 2009.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the February, 2009, Budget report.

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the February 2009 disbursements in the amount of \$1,212,174.77.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Redwood County Investments as submitted by the Auditor-Treasurer's Office.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Designations of 2008 Fund Balances.

***Personnel Action Items:***

- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the following position descriptions/changes/reclassifications to be effective June 1, 2009:
  - Assessment Technician to Grade 10
  - Property Appraisers to Grade 11
  - Ditch/Ag Inspector to Grade 13
  - Technology Specialist to Grade 12
  - Emergency Manager-Safety Coordinator to Grade 10, must complete certification to effectuate reclassification.

**HUMAN SERVICES**

- On motion by Walling, second by Dahms the Board voted unanimously to approve the following:

**Child Abuse Prevention Proclamation**

**Whereas**, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community;

**Whereas**, the effects of child abuse are felt by whole communities and need to be addressed by the entire community;

**Whereas**, effective child abuse prevention succeeds because of partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and the business community;

**Whereas**, family-serving, youth-focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

Whereas, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society.

**Now, Therefore**, I, Redwood County Commissioners hereby proclaim April as Child Abuse Prevention Month in Redwood County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the communities in which we live.

- Bruflat presented proposed Human Services Administrative restructuring plans for the Board's review and discussed the 2009-2010 budget. Consensus by Board to create lead positions within agency, no new additional staff.
- Bruflat updated the Board on the Governor's proposed Human Services Authority Act.

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Licensing Report.
- The Board reviewed the Social Services, Child Support and Income Maintenance Caseload Summaries.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the Social Welfare and Special Projects Funds transactions and balances.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the Human Services Expenditures of current month in the amount of \$320,230.21 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$12,735.33.

#### **SHERIFF**

- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the Amended 2008 State of Minnesota Grant Contract for the Safe & Sober Challenge grant.
- Hanson updated the Board on Redwood County Jail population for February 2009.

#### **VETERAN SERVICE OFFICE**

- Caraway updated the Board on the legislative status of the proposed State Veterans Cemetery for Redwood County.

#### **JIM SANDGREN**

- Sandgren updated the Board on the inspection of Redwood County buildings conducted by Occupational Safety and Health Administration (OSHA) on December 16 and 18, 2008, and presented the Settlement Agreement and Order noting citations issued to Redwood County.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the Settlement Agreement and Order with the Department of Labor and Industry Occupational Safety and Health Administration (OSHA) in the amount of \$1,600.00.

#### **ROAD & BRIDGE**

- Fiala discussed the 2009 Road and Bridge budget.

#### **PHOTOGRAPHY BY DAVID**

- Mumme photographed the Board for their 2009 County Commissioner picture.

#### **COMMISSIONERS**

- On motion by Walling, second by Tolzmann, the Board voted unanimously to approve the attendance of Kokesch and Dahms at the MCIT Workforce Issues Conference on March 18, 2009.
- The commissioners reported on meetings they attended.

##### Dahms

- Southwest Regional Development

##### Tolzmann

- LEC Core Planning

Schueller

- MN River Board
- RCRC
- District VIII
- Township Annual Meeting

Kokesch

- MCIT

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 12:34 p.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_

Vicki Knobloch  
County Administrator