

REDWOOD COUNTY, MINNESOTA

NOVEMBER 17, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch and John Schueller; Administrator Vicki Knobloch; Attorney Patrick Rohland; Auditor-Treasurer Jean Price; Sheriff Randy Hanson; Public Health Director Genie Simon; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Social Worker Gail Bielen; Child Support Officer Cindy Johnson; Social Services Supervisor I Rich Aakre; Court Services Officer Duane Frank; Recorder Joyce Anderson and Attorney Ann Goering.

Chair Kokesch called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Walling, second by Dahms, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following:
  - November 3, 2009, Board minutes.
  - November 10, 2009, Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 147,168.84
Building Fund	\$ 63,694.06
Ditch Maintenance Fund	\$ 10,420.10
Solid Waste Fund	\$ 11,848.53

- Payment of PHS bills in the amount of \$18,625.71.
- Attendance at the following training:
  - Highway Engineer Ernie Fiala and Assistant Highway Engineer William Rabenberg to attend the Annual Minnesota Engineer Association Conference in Brainerd at an estimated cost of \$1576.
- Per diems totaling \$293.20 for meetings and miscellaneous expenses not listed on the committee list.

**EMPLOYEE RECOGNITION**

- The Board recognized Registered Nurse Mary Ellison and Deputy Sheriff Mike Campbell for 5 years, Child Support Officer Cindy Johnson for 20 years and Sheriff's Office Lead Clerk Jeannette Mertens for 25 years of service to Redwood County.

**SCHOOL CONTRACTS**

- On motion by Walling, second by Dahms, the Board voted unanimously to set the 2010-2011 and 2011-2012 School Health Contract fees to reflect a 4% increase based on the County's program operations.
- On motion by Walling, second by Schueller, the Board voted unanimously to set the salary of Temporary Roster Nurse Wanda Lund at Grade 12, step 16, \$25.93 per hour, effective January 1, 2010. The Board expressed their thanks to Wanda for her years of dedicated service.

**AUDITOR-TREASURER – JEAN PRICE**

- The request for acceptance of ACH payments was tabled to the December 15, 2009 Board meeting.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Redwood County Investments.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the cash balance report for October 31, 2009.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the budget report.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the September 2009 disbursements in the amount of \$1,120,492.00.

**ADMINISTRATOR**

- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the First Amendment to Agreement with Dahl Farms Partnership (Wash Tub Laundromat) for the payment of \$400.00 per year for exclusive rental of six (6) parking spaces and for snow removal of those spaces, subject to annual review.
- After discussion, on motion by Walling, second by Dahms, the Board voted unanimously to reject all base and alternate bids, opened October 20, 2009, for all twelve (12) categories for the Law Enforcement Center remodel/addition project. Below are the results of the bids and the descriptions of the alternates:

<b>DESCRIPTION OF ALTERNATES</b>	
Alternate 1	Addition of Building Demolition
Alternate 2	Addition of Re-Roofing Original Building
Alternate 3	Addition of Existing Courthouse Elevator Upgrade
Alternate 4	Deduct Heat Recovery System
Alternate 5	Deduct for Spray Foam to Batt Insulation

***Category 1 Carpentry:***

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 2</b>	<b>Alternate 3</b>	<b>Alternate 5</b>
Gopher State Contractors	\$ 1,572,043	\$ 3,300		\$ (17,000)
K Johnson Construction	\$ 1,615,000	\$ 4,100	\$ 500	\$ (18,000)
Buhler Construction	\$ 1,620,000	\$ 3,600		\$ (20,000)
Comstock Construction	\$ 1,636,600	\$ 4,000		\$ (11,000)

Eagle Construction	\$ 1,649,000			\$ (22,000)
Merrimac Construction	\$ 1,696,169		\$ 333	\$ (19,700)
Bladholm Construction	\$ 1,778,700	\$ 2,270	\$ 230	\$ (18,500)
Everstrong Construction	\$ 1,799,700			\$ (18,000)
Kremer & Davis (Partial)	\$ 38,200			

***Category 2 Aluminum Windows/Glass/Storefronts:***

<b>Contractor</b>	<b>Base Bid</b>
Northern Glass	\$ 154,995
East Side Glass	\$ 178,158
Ford Metro	\$ 193,120
Total Glass-Lock	\$ 201,034

***Category 3 Roofing:***

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 2</b>
Laraway Roofing	\$ 186,135	\$ 103,950
Palmer West Construction	\$ 215,900	\$ 60,700
Horizon Roofing	\$ 218,195	\$ 82,547

***Category 4 Ceilings:***

<b>Contractor</b>	<b>Base Bid</b>
Central Suspensions	\$ 39,000
St. Cloud Acoustics	\$ 40,795
Central Minnesota Ceilings	\$ 50,435

***Category 5 Flooring:***

<b>Contractor</b>	<b>Base Bid</b>
Floor to Ceiling	\$ 81,500
Brighter Homes Store	\$ 88,270
MCI	\$ 89,254

***Category 6 Doors/Frames/Hardware:***

<b>Contractor</b>	<b>Base Bid</b>
Kendell Doors & Hdwr	\$ 280,821

**Category 7 Structural Steel/Misc Metals:**

<b>Contractor</b>	<b>Base Bid</b>
Thurnbeck Steel	\$ 114,995
Ben's Structural Fabrication	\$ 121,607
Egger Steel Company	\$ 135,775
Central MN Fabricating	\$ 142,200
Mid America Steel	\$ 175,900

**Category 8 Mechanical:**

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 2</b>	<b>Alternate 3</b>	<b>Alternate 4</b>
Minnetonka Plumbing	\$ 1,353,800		\$ 5,303	\$ (53,135)
Chappell Central	\$ 1,380,000		\$ 3,000	\$ (68,000)
El-Jay Plumbing & Htg	\$ 1,439,000		\$ 5,050	\$ (43,000)
Gorham Oien Mechanical	\$ 1,441,000	\$ 750	\$ 5,600	\$ (68,000)
Lake Country Mechanical	\$ 1,471,000		\$ 4,800	\$ (52,400)
Klassen Mechanical	\$ 1,550,000		\$ 2,750	\$ (48,000)
Thelen Heating & Roofing	\$ 1,589,000		\$ 3,600	\$ (70,000)
Feder Mechanical	\$ 1,706,448		\$ 4,700	\$ (86,160)
Breth-Zenzen (Partial bid)	\$ 77,777			

**Category 9 Electrical:**

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 1</b>	<b>Alternate 3</b>	<b>Alternate 4</b>
Fulda Electric	\$ 850,329	\$ 750	\$ 8,049	\$ (2,950)
Willmar Electric	\$ 890,000	\$ 1,765	\$ 9,365	\$ (4,500)
L & S Electric	\$ 954,210		\$ 13,500	\$ (6,800)
Vinco	\$ 957,166		\$ 7,850	\$ (5,500)

**Category 10 Elevator:**

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 3</b>
Minnesota Elevator	\$ 115,086	\$ 79,519

**Category 11 Testing & Balancing:**

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 3</b>	<b>Alternate 4</b>
Systems Mgmt & Balancing	\$ 17,770	\$ 200	\$ (200)
Balancing Professionals	\$ 19,452		
Bal-Tech	\$ 28,000		\$ (2,000)

***Category 12 Earthwork/Exterior Improvements/Utilities:***

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate 1</b>
Schmidt Construction	\$ 289,900	\$ 24,900
Eagle Construction	\$ 388,900	\$ 13,000

***Personnel Action Items:***

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the resignation of Dispatcher/Jailer Amanda Jacobson effective November 30, 2009.
- Board Chair Kokesch appointed Maydra Maas to the Western Mental Health – Lay Person position and Fern Schjenken to the Redwood County Historical Society.

**HUMAN SERVICES*****Personnel Action Items:***

- On motion by Schueller, second by Dahms, the Board voted unanimously to appoint Shandra Bavier to part-time Social Worker, effective December 1, 2009, at Grade 12, Step 1, \$17.61.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the fee of \$500, with the authority of Minnesota Statute 245A.10, to incorporate adult foster care facilities to cover the initial cost of licensing and relicensing which occurs every two years, effective January 1, 2010.
- Bruflat updated the Board on the per capita statistics regarding the 2008 County Human Services Cost Report.
- Bruflat updated the Board on the status of the Multi County Collaboration meetings he has been attending.

***Consent Agenda***

- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following consent agenda:
  - Budget report.
  - Out of Home Placement report.
  - Licensing report.
  - Caseload Summary.
  - Social Welfare & Special Projects Funds transactions and balances.
  - Human Services expenditures of current month in the amount of \$196,512.97 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$11,953.39.

**SHERIFF**

- Hanson updated the Board on Redwood County Jail population for October 2009.
- Hanson updated the Board on the status of the part time Jailer/Dispatcher position and the PSAP study.

**2010 BUDGET DISCUSSION**

- Knobloch and Price discussed alternative levy shift strategies. On motion by Dahms, second by Schueller, the Board voted unanimously to shift the jail bond special levy of \$306,676 to the 2008-2009 unallotment special levy of \$303,254, add \$3,422 to the special tax abatement levy and designate the 2008-2009 unallotment levy funds to the future Law Enforcement Center remodel/addition project.

**JUVENILE DETENTION CONTRACT**

- Frank presented the 2009 Juvenile Detention report. On motion by Dahms, second by Walling, the Board voted unanimously to approve Board Chair signature on a letter providing notice of request to be released from the twelve month placement contract with Prairie Lakes Youth Programs for 250 beds and enter into a 100 youth bed day contract for 2010.

**CLOSED SESSION – NEGOTIATIONS**

- At 11:04 a.m., on motion by Dahms, second by Schueller, the Board voted unanimously to enter into closed session for the purpose of discussing negotiations. Present were the four Commissioners, Rohland, Goering and Knobloch. The closed session ended at 12:40 p.m.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Schueller

- WOLD – LEC long range plan
- Wind Project

Walling

- Walnut Grove Park

Dahms

- Census Meeting
- Southwest Region
- Transportation Alliance

Kokesch

- AMC Futures

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 12:50 p.m.

---

Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator