

REDWOOD COUNTY, MINNESOTA

AUGUST 18, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch and John Schueller; Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Ditch Inspector Brent Lang; County Attorney Patrick Rohland; Sheriff Randy Hanson; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Building Maintenance Supervisor Loren Gewerth; Mike Kearns of CAM; Chris Ziemer and John McNamara of WOLD Architects; Redwood Area Chamber and Tourism Director Jean Halberg and Emergency Management Director/Safety Coordinator Jim Sandgren. Commissioner Bruce Tolzmann was absent due to illness.

Chair Kokesch called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Schueller, second by Walling, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following:
  - August 4, 2009, Board minutes.
  - August 11, 2009, Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 59,653.94
Building Fund	\$ 182,620.10
Ditch Maintenance Fund	\$ 1,008.61
Solid Waste Fund	\$ 2,366.60

- Payment of PHS bills in the amount of \$10,565.67.
- Attendance at the following training:
  - Nursing Supervisor Marie Meyers, Public Health Nurse Jennifer Pankonin and Registered Nurses Mary Ellison, Kayla Moe and Dawn Jenniges to attend OASIS Present and Future – OASIS Training in Redwood Falls at an estimated cost of \$375.00.

**EMPLOYEE RECOGNITION**

- The Board recognized Public Health LPN's Charlene Castle and Cheryl Mertens for 5 years, Maintenance Specialist Jason Mathiowetz and Deputy Sheriff Joel Bill for 10 years and Shop Supervisor Steve Gorres for 35 years of service to Redwood County.

**DITCH ACCOUNT REVIEW – SET DITCH HEARING**

- Lang and Price updated the Board on the 2009 Ditch Account Review for 2010 tax collection. On motion by Dahms, second by Schueller, the Board voted unanimously to set the Ditch Maintenance Levy Hearing for September 1, 2009, at 8:45 a.m.

**AUDITOR-TREASURER**

- Price updated the Board on the Election Systems & Software. On motion by Dahms, second by Walling, the Board voted unanimously to approve the Election Systems & Software, Inc. Post Warranty Hardware Maintenance Services and Software Maintenance and Support Agreement, contingent upon a modification in language and cost.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Redwood County Investments as submitted by the Auditor-Treasurer's Office.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the following consent agenda:
  - Cash balance report for July 31, 2009.
  - Budget report.
  - July 2009 disbursements in the amount of \$1,596,591.38.

**ADMINISTRATOR**

- The Board reviewed quotes submitted for window coverings at the Government Center. On motion by Dahms, second by Walling, the Board voted unanimously to award the bid to low bidder Interior Accents in the amount of \$2,400.69 for eighteen (18) outer windows and six (6) interior windows, to be paid from the Building Fund. All bids received were as follows:

<b>Name of Business</b>	<b>Total Cost</b>
Interior Accents	\$ 2,400.69
Cathy Belmont Interiors	\$ 2,473.52
Brighter Homes Store	\$ 4,212.00
Larson's Home Furnishings	\$ 4,995.56

**HUMAN SERVICES**

- Bruflat and Rayburn updated the Board on the 2010 Human Services proposed budget.
- Bruflat updated the Board on transportation costs relating to "No Load Miles" guidelines.
- Bruflat updated the Board on the multi-county collaboration meetings he has been attending.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve the contract with Minnesota Private Industry Council for the provision of supported work activities from July 1, 2009 – June 30, 2010 for a cost of \$14,411.00
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Licensing Report.
- The Board reviewed the Budget Report, Out of Home Placement Budget Report and Income Maintenance Caseload Summaries.

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Social Welfare and Special Projects Funds transactions and balances.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the Human Services Expenditures of current month in the amount of \$200,219.95 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$18,332.10.

#### **SHERIFF**

- Hanson updated the Board on Redwood County Jail population for July 2009.

#### **CAM & WOLD ARCHITECTS**

- Kearns presented a request to issue change orders for the following Trade Contractors:

<b>Trade Contractor</b>	<b>Total</b>
Brothers Fire Protection	\$ (7,097.00)
Northwest Cabinets	\$ 2,631.20
<b>TOTAL CHANGE ORDER</b>	<b>\$ (5,465.80)</b>

- On motion by Walling, second by Dahms, the Board voted unanimously to approve the deduct change order total in the amount of \$5,465.80.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the designation of \$125,000 from the building fund to the Law Enforcement Center (LEC) project for a Central Heating Plant to include the Courthouse heating system in the project.

#### **SOUTHERN MINNESOTA TOURISM**

- Halberg presented information and updated the Board on Southern Minnesota Tourism and discussed the 2010 Budget request.

#### **EMERGENCY MANAGEMENT DIRECTOR/SAFETY COORDINATOR**

- Sandgren updated the Board on the Hazard Mitigation Assistance Program. On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Board Chair's signature on the Statement of Interest in All-Hazard Mitigation Planning.

#### **COMMISSIONERS**

- The Board made necessary changes to the Committee Appointments for 2009.
- The commissioners reported on meetings they attended.

##### Schueller

- VSO Hearing
- Core Planning
- RCRCA

##### Walling

- Government Center Update/Punchlist

Dahms

- Insurance Committee
- SWCD

Kokesch

- Historical Society

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 1:00 p.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator