

REDWOOD COUNTY, MINNESOTA

DECEMBER 1, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch, Priscilla Klabunde and John Schueller; Administrator Vicki Knobloch; County Attorney Patrick Rohland; Highway Engineer Ernie Fiala; Sheriff Randy Hanson; Emergency Management Director/Safety Coordinator Jim Sandgren; Director of Laura Ingalls Museum Amy Ankrum; Tom Pingle and Leon Greenslit.

Chair Kokesch called the regular meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Dahms, second by Walling, the Board voted unanimously to approve the revised agenda.

CONSENT AGENDA

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following:
 - November 17, 2009, Board minutes.
 - Attendance at the following training:
 - Environmental Director Jon Mitchell to attend the Minnesota Pollution Control Agency Onsite Sewage Treatment Recertification Program in Mankato at an estimated cost of \$325.
 - Land Use and Zoning Supervisor Kelly Heather to attend Introduction to Onsite Systems in Hinkley at an estimated cost of \$665.
 - Land Use and Zoning Supervisor Kelly Heather to attend Installing Onsite Systems in Hinkley at an estimated cost of \$445.
 - Conference Evaluations submitted by:
 - Beth Koch describing the GIS/LIS Conference she attended.
 - Payment of bills as follows:

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|------------------------|---------------|
| Revenue Fund | \$ 114,226.36 |
| Building Fund | \$ 2,884.59 |
| Ditch Maintenance Fund | \$ 952.11 |
| Solid Waste Fund | \$ 918.35 |

SHERIFF – RANDY HANSON

- Hanson presented the Affidavit of Publication for bids opened on November 30, 2009, to develop participation plans for the migration of public safety communications to the Allied Radio Matrix Emergency Response Network (ARMER). On motion by Schueller, second by Dahms, the Board voted unanimously to award the bid to low bidder Alpha Wireless

Communications in the amount of \$12,000, not to exceed \$30,000, to be paid by an Emergency Management Grant. All bids received were as follows:

| Company | Base Price | Not to exceed Price |
|--------------------|-------------------|----------------------------|
| Alpha Wireless | \$ 12,000.00 | \$ 30,000.00 |
| Elert & Associates | \$ 12,000.00 | \$ open-ended |
| GeoComm | \$ 27,275.00 | \$ open-ended |

- On motion by Walling, second by Schueller, the Board voted unanimously to approve the purchase of eighteen (18) Motorola XTS2500 800 MHz portable radios in the amount of \$42,411.52, to be paid with the PSIC Grant funds.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Partnership Agreement with the Minnesota Department of Transportation (Mn/DOT) for Shared Use of Communications Facilities in Redwood County for towers in Wanda and Vesta.

Personnel Action Items:

- The request for authorization to hire the part time Jailer/Dispatcher position was tabled until December 22, 2009.

ADMINISTRATOR

- Chair Kokesch appointed Commissioner Klabunde to various committees.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the 2010 Time Sheet Schedule as presented.
- On motion by Walling, second by Klabunde, the Board directed Knobloch to develop a request for proposal for the demolition of the former Masonic Lodge.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Contract for Services between Redwood County and Redwood Area Development Corporation to provide Economic Development Authority (EDA) services from January 1, 2010 through December 31, 2010.
- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the Matrix Communications change order to accommodate the large number of extensions and transfers for the Human Services and Public Health departments at a total cost of \$2,760.00, to be paid by departmental budget.
- Pursuant to the terms of the Abatement Agreement with Highwater Ethanol, LLC, on motion by Walling, second by Schueller, the Board voted unanimously to designate the repayment funds received to the Redwood County Economic Development Authority (EDA) Revolving Loan Fund. Previously \$100,010 was designated to the EDA Revolving Loan Fund, thus \$24,990 of the original \$125,000 will make up the remaining loan fund balance.
- After review, on motion by Walling, second by Dahms, the Board voted unanimously to approve the Bookmobile Contract between Plum Creek Library System and Redwood County from January 1, 2010 through December 31, 2010.

Personnel Action Items:

- The posting of the part-time Technical Clerk position in the Environmental Office was tabled until the January 5, 2010, Board meeting.

LONG RANGE COUNTY PLANNING DISCUSSION

- Discussion was held on long range planning for Redwood County.

ROAD & BRIDGE

- On motion by Schueller, second by Walling, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$77,088.33.
- Fiala presented the Final Contract Voucher for SAP 64-630-21; CSAH 30; to Duininck Bros. for approval. On motion by Walling, second by Schueller, the Board voted unanimously to approve the following:

WHEREAS, Contract No. 00091 has in all things been completed, and the County Board being fully advised in the premises, NOW THEN BE IT RESOLVED; that we do hereby accept said completed project for and in behalf of the County of Redwood and authorize final payment of \$58,011.02, which completes payment on the total contract amount of \$660,995.51 to Duininck Bros., Inc., Prinsburg.
- Fiala presented the Final Contract Voucher for CMP 09-PM; to AAA Striping Service Co., for approval. On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following:

WHEREAS, Contract No. 00093 has in all things been completed, and the County Board being fully advised in the premises, NOW THEN BE IT RESOLVED; that we do hereby accept said completed project for and in behalf of the County of Redwood and authorize final payment of \$64,467.04, which completes payment on the total contract amount of \$64,467.04 to AAA Striping Service Co., St. Michael.
- The Board reviewed quotes submitted for an Industrial Mower. On motion by Walling, second by Dahms, the Board voted unanimously to accept the low bidder, Schoffman's, Inc. for an Everride ZKH 2760 Warrior in the amount of \$4,108.28. All bids received were as follows:

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|-----------------------------|-----------------------------|-------------|
| Schoffman's, Inc. | Everride ZKH 2760 Warrior | \$ 4,108.28 |
| Weltsch Equipment, Inc. | Simplicity Citation | \$ 4,471.65 |
| Schueller's Sales & Service | Bad Boy 3060 Pup | \$ 4,556.23 |
| Kibble Equipment, Inc. | John Deere Z925A Pro Series | \$ 7,481.25 |
| Midwest Motor Works | Toro Z Master G3 | \$ 8,121.43 |

- On motion by Dahms, second by Klabunde, the Board voted unanimously to authorize advertising for SAP 64-609-14, CSAH 9 Reconstruction Delhi to CSAH 17 and SAP 64-709-01, CSAH 109 in Delhi, setting the bid opening for February 1, 2010, at 10:00 a.m.
- Fiala updated the Board on the progress of the Clements Shop.
- Pingel informed the Board of his Boy Scout Eagle project and updated them on the restoration projects of the 1894 Vesta Union Cemetery.
- On motion by Walling, second by Klabunde, the Board voted unanimously to approve a Memorandum of Understanding, to be drafted by the Attorneys Office, to take reservations for the Plum Creek County Park for the months of June, July and August.
- On motion by Schueller, second by Walling, the Board voted unanimously to declare the Tandem Truck as excess property, and authorize advertisement for sale.
- Fiala updated the Board on the MCEA Conference he will be attending.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Walling

- EDA
- Technology
- Annual Ag Society - County Fair
- Building Committee

Dahms

- Lower Sioux Council

Kokesch

- CAP X2020
- DNR

Schueller

- PSAP Grant
- RSVP

ADJOURN

- There being no further business, Chair Kokesch declared the meeting adjourned at 11:48 a.m.

Al Kokesch, Board Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator