

REDWOOD COUNTY, MINNESOTA

JULY 21, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch and John Schueller; Administrator Vicki Knobloch; Sheriff Randy Hanson; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Highway Engineer Ernie Fiala and AFSME Union Representative Matt Miller. Commissioner Bruce Tolzmann was absent due to illness.

Chair Kokesch called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

CONSENT AGENDA

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following:
 - July 7, 2009, Board minutes.
 - July 14, 2009, Board minutes.
 - Per diems totaling \$162.80 for meetings and miscellaneous expenses not listed on the committee list.
 - Payment of bills as follows:

Revenue Fund	\$ 82,593.74
Building Fund	\$ 321,708.29
Ditch Maintenance Fund	\$ 5,008.61
Solid Waste Fund	\$ 17,821.13
Debt Service	\$ 114,185.01

- Payment of PHS bills in the amount of \$51,494.07.
- Attendance at the following training:
 - County Attorney Patrick Rohland and Assistant County Attorney Eric Silvia to attend the 2009 Criminal Justice Institute in St. Paul at an estimated cost of \$1,268.00.
 - Jail Administrator Jim Hildebrandt and Sheriff Randy Hanson to attend the Annual Jail Administrator's Conference in Deerwood at an estimated cost of \$1,307.30.
- Conference Evaluations submitted by:
 - Lyn Rayburn describing the 2009 AMSSA Summer Training Conference she attended.

HIGHWAY CONSENT AGENDA

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following:

- Authorization to advertise for the Highway Maintenance Specialist vacancy.
- The following capital outlay purchases for 2009 budget:

Purchase	Amount	State Contract #
2020 International 7600	\$ 88,744.37	440-949
Stainless Steel Sander	\$ 4,283.55	440-599
Wing Plow	\$ 11,517.92	440-599
One Way Plow	\$ 12,991.73	440-599
Elliptical Box w/attachments	\$ 38,624.82	440-599

- Payment to Qwest in the amount of \$17,015.81 for material and labor to relocate utilities on CSAH 2.
- Authorization to request price quotes for materials for joint City/County maintenance facility in Clements.

EMPLOYEE RECOGNITION

- The Board recognized new Technology Support Specialist Vicky Firle.
- The Board recognized Commissioner Walling as the University of Minnesota Extension 2009 Farm Family of the Year for Redwood County. Commissioner Schueller presented him with a Certificate of appreciation for the commitment Walling and his family have shown in supporting agriculture and the community.

ADMINISTRATOR

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the RCRCA Joint-Powers Services Agreement.
- The card access installation was tabled until the August 4, 2009, Board meeting.
- The Board reviewed the Minnesota West Amendment to Lease request for date change. On motion by Dahms, second by Walling, the Board voted unanimously to deny the Amendment to Lease Agreement and authorize Minnesota West to occupy the 2,500 square feet of office space at the Government Center prior to September 1, 2009, for class preparation.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Addendum to Memorandum of Agreement between the University of Minnesota and Redwood County for providing Extension programs locally and employing County Extension staff.
- The Landscaping quotes for the Government Center was tabled until the August 4, 2009, Board meeting.
- The Board reviewed quotes submitted for installation of a non-breakable glass substance to replace the glass in the Probation Office and installation of two (2) key pads for keyless entry doors. On motion by Walling, second by Schueller, the Board voted unanimously to award the bid to low bidder Southwest Glass Center, Inc., in the amount of \$1,706.27. All bids received were as follows:

Installation of non-breakable substance and 2 keypads	Amount
Southwest Glass Center, Inc.	\$ 1,706.27
Total Glass	\$ 1,889.50

- Discussion was held regarding the Southwest Regional Solid Waste Commission (SRDC) potential host site application for the Minnesota GreenCorps.

Auditor/Treasurer Items:

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following consent items:
 - Cash balance report for June 30, 2009.
 - Budget report.
 - June 2009 disbursements in the amount of \$6,703,835.12.

Personnel Action Items:

- On motion by Walling, second by Dahms, the Board voted unanimously to appoint Donna Lothert as Financial Assistance Specialist effective July 23, 2009, at Grade 11, Step 14 \$22.52/hour.

HUMAN SERVICES

- Bruflat updated the Board on the status of Multi County Collaborative efforts.
- Rayburn updated the Board on the proposed 2010 budget.
- Bruflat updated the Board on the successes of the Welfare Fraud Prevention Investigation Program. On motion by Schueller, second by Dahms, the Board voted unanimously to approve the allocation of \$2,127.25 for the cost of a vehicle for the program.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Board Chair's signature on Redwood County contracts with the following organizations:
 - Johnson Park Place for Assisted Living/Respite.
 - Garnett Gardens for Assisted Living.
 - Habilitative Services Inc. for Assisted Living.
 - Lutheran Social Services for elderly waiver meals.
 - Gil-Mor Manor for home delivered meals.
 - Valley View Manor for home delivered meals and adult day services.
 - Parkwood/Bridgewood/Parkwood Adult Day Services for adult day services/assisted living.
 - Sunny Side Homes for adult foster care.
 - REM – South Central Services for adult foster care.
 - Golden Living Center for adult day services.
 - Service Enterprises Inc. for provision of day treatment and habilitative services to developmentally disabled individuals.
 - Heartland Industries II for supportive services for a Redwood County client.
 - Country View for assisted living.
 - Lincoln House – Home Care Inc. for adult foster care.
 - Redwood County Public Health for Elderly Waiver and LTCC-MSHO-Ucare.
 - Redwood Area Hospital for Provision of the following services:
 - AC/EW
 - CADI
 - Assisted Living
 - Adult Day Services
 - Hospice
 - Telehome Care

- MN Department of Human Services for Welfare Fraud Prevention Investigation Program.
- Divine Home Care Inc. for provision of home care services.
- Blue Cross – Blue Shield – Blue Plus - Minnesota for reimbursement to agency for providing Mental Health Targeted Case Management Services.
- U-Care – Minnesota for reimbursement to agency for providing Mental Health Targeted Case Management Services.
- Greater Minnesota Family Services for provision of School Based Mental Health Services.
- On motion by Walling, second by Schueller, the Board voted unanimously to authorize the destruction of Social Services case files through June 2005.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Licensing Report.
- The Board reviewed the Budget Report, Out of Home Placement Budget Report and Income Maintenance Caseload Summaries.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Social Welfare and Special Projects Funds transactions and balances.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Human Services Expenditures of current month in the amount of \$296,358.76 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$52,208.23.

SHERIFF

- Hanson updated the Board on Redwood County Jail population for June 2009.
- On motion by Walling, second by Dahms, the Board voted unanimously to set a fee for fingerprinting in the amount of \$10.00 per person, effective August 1, 2009, as an addition to the Redwood County Sheriff's Office Fee Schedule.

CAPITAL IMPROVEMENT PLAN HEARING

- As per advertisement, at 10:30 a.m. a Public Hearing was held for adoption of the 2009-2013 Capital Improvement Plan. Knobloch presented the Affidavit of Publication. On motion by Walling, second by Dahms, the Board voted unanimously to adopt the Capital Improvement Plan as presented.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Schueller

- VSO Hearing
- Redwood County/Cities
- RSVP

Walling

- Building Committee

Dahms

- Minnesota Valley Railroad

ADJOURN

- There being no further business, Chair Kokesch declared the meeting adjourned at 12:23 p.m.

Al Kokesch, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator