

REDWOOD COUNTY, MINNESOTA

DECEMBER 29, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Gary Dahms, Lon Walling, Al Kokesch, John Schueller, and Priscilla Klabunde; Administrator Vicki Knobloch; Highway Engineer Ernie Fiala; Auditor-Treasurer Jean Price; Technology Support Specialist Vicky Firle and Recorder Joyce Anderson.

Chair Kokesch called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Dahms, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the following:
  - December 22, 2009, Board minutes.
  - Payment of PHS bills in the amount of \$12,682.98.
  - Per diems totaling \$194.50 for meetings and miscellaneous expenses not listed on the committee list.

**2008 REDWOOD COUNTY AUDIT**

- Price and Knobloch informed the Board of the management exit meeting for the 2008 Redwood County Audit that was conducted on Wednesday, December 16, 2009. On motion by Dahms, second by Schueller, the Board voted unanimously to authorize Board Chair's signature on the Office of the State Auditor Engagement Letter, pursuant to MN Statute §6.48 for Redwood County for the year ending December 31, 2008.
- The Board directed Knobloch and Price to perform random audits of cash transactions of all departments for internal control compliance recommendation made by State Auditors.

**ADMINISTRATOR**

- Knobloch presented the 2009 severance paid out by funds. On motion by Walling, second by Schueller, the Board voted unanimously to approve the 2009 severance payouts, as follows:

○ Revenue Fund	\$ 7,063.34
○ Highway Fund	\$ 3,129.39
○ Solid Waste	\$ 2,374.63
○ Human Service Fund	\$ 28,589.14
○ Public Health Fund	<u>\$ 343.14</u>
Total Severance Paid Out	\$ 41,499.64

**Commissioner Items:**

- The Board reviewed the Committee Appointments list.

**RECORDER**

- Anderson updated the Board on necessary upgrades desired in the Recorder's Office. On motion by Walling, second by Dahms, the Board voted unanimously to approve the purchase of a Fujitsu fi-6770 Document Scanner from Mid America Business Systems at a total cost of \$8,055.00, which includes a yearly maintenance contract, installation and training, to be paid by the Recorder's Equipment Fund. All bids received were as follows:

<b>Name of Business</b>	<b>Total Cost</b>
Mid America Business Systems	\$ 8,055.00
CDW-G	\$ 8,720.13

- On motion by Walling, second by Schueller, the Board voted unanimously to approve the purchase of LandLink software from TriMin Government Solutions at a cost of \$5,343.75, for migration of data, installation and training, to be paid by the Recorder's Equipment Fund.

**ROAD & BRIDGE BILLS**

- On motion by Schueller, second by Walling, the Board voted unanimously to approve payment of Highway Department bills in the amount of \$53,147.66.

**IT – VICKY FILRE**

- Firlre updated the Board on the Commissioners' Boardroom audio/visual system and options regarding publication of Board meetings.

**HUMAN SERVICES BILLS**

- On motion by Schueller, second by Walling, the Board voted unanimously to approve the Human Services expenditures of current month in the amount of \$97,455.22 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$803.15.

**BILLS**

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve payment of bills as follows:

Revenue Fund	\$121,345.82
Building Fund	\$ 96,078.58
Ditch Maintenance Fund	\$ 7,801.96
Solid Waste Fund	\$ 2,399.10

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Walling

- ARMER Tower

Klabunde

- Emergency Response Backup Utility System – (ERBUS)

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 11:48 a.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator