

REDWOOD COUNTY, MINNESOTA

JUNE 2, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch, Bruce Tolzmann and John Schueller; Administrator Vicki Knobloch; Director of Environmental Services Jon Mitchell; Highway Engineer Ernie Fiala; Recycling Coordinator Brian Sams; Technology Specialist Josh Lueck; Mike Kearns of CAM; Chris Ziemer of WOLD Architects; Birk Juul; Historical Society Representatives Scott Larson and Gary Revier; AFSME Union Representative Matt Miller; Deputy Auditor-Treasurer Rita Wieneke; Assessor/Auditor-Treasurer Financial Accountant Julie Zimmermann; Deputy Recorder Tanya Cook; County Recorder Joyce Anderson; License Center Director Deb Tholkes; Sr. Technical Clerk Mary Jensen; Public Health Director Genie Simon; 4-H Coordinator Deb Hadley; Nursing Supervisor Marie Meyers; Fiscal Supervisor Michelle Salfer; Human Services Director Patrick Bruflat; Assessment Technician Jean Brezina; Property Appraiser Linda Roehrl and Highway Administrative Assistant Paula Olson.

Chair Kokesch called the regular meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

**CONSENT AGENDA**

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following:
  - Revised June 2, 2009, agenda.
  - May 19, 2009, Board minutes.
  - May 26, 2009, Board minutes.
  - Per diems totaling \$238.05 for meetings and miscellaneous expenses not listed on the committee list.
  - Payment of bills as follows:

Revenue Fund	\$ 84,835.42
Building Fund	\$ 298,804.38
Ditch Maintenance Fund	\$ 28,729.43
Solid Waste Fund	\$ 3,754.74

**CONFERENCES**

- The Board reviewed a conference evaluation submitted by Patrick Bruflat regarding the 2009 Joint Legislative Conference.

**BUILDING COMMITTEE/ADMINISTRATOR**

- Larson and Revier updated the Board on the maintenance needs regarding the rental house located on the Redwood County Museum site. Following discussion, Larson requested

additional time to acquire more information prior to the Board taking any action as to what is done with the property. By consensus, the Board agreed to table the discussion for 60 days.

### **ADMINISTRATOR**

- Knobloch presented a draft Capital Improvement Plan for 2009-2013 for the Board's review.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the addendum to the existing Joint Powers Agreement with Redwood-Cottonwood Rivers Control Area (RCRCA) extending the Agreement for ninety (90) days.
- On motion by Walling, second by Tolzmann, the Board voted unanimously to set the 2009 seasonal pay rates as submitted.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the Designations of 2008 Fund Balances.
- Knobloch discussed the 2008 Government wide liability for Other Post Employment Benefits (OPEB). Actuarial value indicates our Annual Required Contribution (ARC) of \$175,246 of which \$30,425 is retiree premiums paid by Redwood County and \$144,821 is the net OPEB liability.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the following resolution:

### **RESOLUTION**

- **WHEREAS**, the State of Minnesota is experiencing significant budgetary deficits and;
- **WHEREAS**, in 2008 the State of Minnesota reduced budgeted Program Aid by nearly \$168,000 shortly before the end of 2008, leaving the County no opportunity to reduce spending to cover the loss of revenue;
- **WHEREAS**, it is expected that the State of Minnesota shall again reduce expected 2010 budgeted Program Aid or other local government aids used by the County to finance expenditures in all areas of county government, and
- **WHEREAS**, the Redwood County Board of Commissioners recognizes the need to reduce spending in all departments and funds of the County. To cover the anticipated 2009 reductions, the Redwood County Board of Commissioners, the Redwood County department heads, and the Redwood County Administrator have participated in budget reductions of approximately \$400,000, and
- **WHEREAS**, in preparation for the anticipated 2010 reductions in aids and grants from the State of Minnesota, the Redwood County Board of Commissioners continues to review the potential of using furloughs as a preferred method rather than layoffs of personnel, and
- **THEREFORE BE IT RESOLVED**, that the Redwood County Board of Commissioners requests that in the 2010 budget planning process, the Redwood County Board of Commissioners, the Redwood County department heads, and the Redwood County Administrator continue to review the budget reduction from the State of Minnesota and request that those reductions may include the use of furloughs for 2010 for elected officials, non-union employees and union employees of Redwood County, with hours to be determined pending the outcome of the legislative session.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following resolution:

**Police Officer Declaration for P.E.R.A.**

- **WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and
  - **WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.
  - **BE IT RESOLVED** that the Board of Commissioners, of Redwood County hereby declares that the position of Deputy Sheriff I, currently held by David A. Hester, meets all of the following Police and Fire Plan membership requirements:
    1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
    2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
    3. Said position charges this employee with the prevention and detection of crime;
    4. Said position gives this employee the full power of arrest, and
    5. Said position is assigned to a designated police or sheriff's department.
  - **BE IT FURTHER RESOLVED** that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.
- On motion by Schueller, second by Walling, the Board voted unanimously to approve the following resolution:

**Police Officer Declaration for P.E.R.A.**

- **WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and
- **WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.
- **BE IT RESOLVED** that the Board of Commissioners, of Redwood County hereby declares that the position of Deputy Sheriff I, currently held by Mathew Siefkes, meets all of the following Police and Fire Plan membership requirements:
  6. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
  7. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
  8. Said position charges this employee with the prevention and detection of crime;
  9. Said position gives this employee the full power of arrest, and
  10. Said position is assigned to a designated police or sheriff's department.
- **BE IT FURTHER RESOLVED** that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire

Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

- Discussion was held regarding the Redwood County Law Enforcement Services with the City of Wabasso. By consensus, the Board tabled action to the June 9, 2009, Board meeting.

***Personnel Action Items:***

- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the retirement of Financial Assistant Supervisor Linda Hansen effective July 15, 2009.
- The Fiscal Supervisor Job Description was pulled from the agenda.

**ENVIRONMENTAL SERVICES**

***Recycling:***

- Sams updated the Board on the April 2009 Monthly Recycling Report.
- Sams demonstrated one of the 140 recycling bins the Recycling Center was awarded through the Recycling Bin Grant.
- Sams updated the Board on the progress of the joint Redwood/Renville County Solid Waste feasibility study.
- Sams updated the Board on the township recycling project.
- Sams and Mitchell discussed the purchase of a truck with the Board. Due to low bids not meeting the minimum performance standard, on motion by Walling, second by Dahms, the Board voted unanimously to approve the purchase of a 2000 Sterling truck from Kohls-Weelborg at a cost of \$50,500, to be paid from the solid waste fund. All bids received were as follows:

Kohls-Weelborg, Redwood Falls	\$ 50,500.00
Kohls-Weelborg, Redwood Falls	\$ 49,500.00
Billy Bob & Bill, Cleveland, Ohio	\$ 49,500.00
Kohls-Weelborg, Redwood Falls	\$ 39,500.00

***Environmental:***

- Sams and Mitchell recapped the success of the E-Waste Collection held May 28, 2009, and the HHW Mobile Collection held May 13, 2009.

**PLANNING COMMISSION RECOMMENDATIONS**

- Mitchell presented a recommendation from the Planning Commission.
- A Conditional Use Permit # 7-09 of Terry Dallenbach for sand and gravel extraction in the Northeast quarter of Section 29 of Johnsonville Township. On motion by Walling, second by Schueller, the Board voted unanimously to approve CUP # 7-09 to Terry Dallenbach for sand and gravel extraction for asphalt, with eleven (11) conditions.
- Extension of Conditional Use Permit # 12-07 of James Koerner & Travis O'Neil for the construction of phase II of the Bar & Grill. On motion by Schueller, second by Dahms, the Board voted unanimously to approve the extension of CUP # 12-07 of James Koerner & Travis O'Neil for one (1) year.

**ROAD & BRIDGE**

- On motion by Walling, second by Tolzmann, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$40,947.54.
- The Capital Outlay Purchase was tabled to the July 7, 2009, Board Meeting.
- Fiala updated the Board on the Rail Crossing on County Road 80.
- Fiala updated the Board on the construction and maintenance projects being performed throughout the county.

**WOLD ARCHITECTS**

- WOLD updated the Board on the Law Enforcement project status and presented the Redwood County Law Enforcement Center/Jail Addition and Remodeling Design Development submittal for the Board's review. On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the design as presented.

**TECHNOLOGY**

- Lueck presented the bids for completing the installation of the Audio/Visual in the Redwood County Government Center Boardroom. Upon recommendation by Elert & Associates, on motion by Walling, second by Dahms, the Board voted unanimously to award the bid to low bidder Tierney Brothers, Inc. at a total cost of \$16,132.00. All bids received were as follows:

Tierney Brothers, Inc.	\$ 16,132.00
Dascom Systems Group	\$ 20,343.63
Americom, Inc.	\$ 22,810.79
Alpha Video & Audio	\$ 23,402.53

- Lueck presented a request to issue a change order for Elert & Associates for the Redwood County Government Center Cabling Project regarding a 24 port category 3 RJ45 Patch Panel. On motion by Dahms, second by Walling, the Board voted unanimously to approve the change order in the amount of \$223.00.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Walling

- EDA Revolving Loan Fund

Tolzmann

- Core Planning

Dahms

- EDA Revolving Loan Fund
- Soil & Water Conservation Tour

Kokesch

- Redwood/Renville Board of Health

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 11:55 a.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator