

REDWOOD COUNTY, MINNESOTA

FEBRUARY 3, 2009

The Board of County Commissioners met in regular session at 7:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Gary Dahms, Al Kokesch, John Schueller, and Bruce Tolzmann; Administrator Vicki Knobloch; Director of Environmental Services Jon Mitchell; Highway Engineer Ernie Fiala; Recycling Coordinator Brian Sams; RADC/EDA Representatives Julie Rath and Lon Walling; Byron Higgin of the Redwood Gazette; Technology Support Specialist Josh Lueck; County Attorney Patrick Rohland; Veteran Service Officer Marty Caraway; Recorder Joyce Anderson; Public Health Service Director Genie Simon; Assessor Kathy Hillmer; Court Administrator Patty Amberg; Human Service Director Patrick Bruflat; Court Services Officer Lori Anderson; County Sheriff Randy Hanson and Building Maintenance Supervisor Loren Gewerth.

Chair Kokesch called the regular meeting to order asking for the Pledge of Allegiance to the Flag.

**SHERIFF INTERVIEW**

- A final Interview was conducted for the Sheriff position with Chief Deputy Sheriff Randy Hanson.
- On motion by Dahms, second by Tolzmann, the Board voted unanimously to accept the resignation of Chief Deputy Randy Hanson effective February 3, 2009.
- On motion by Dahms, second by Schueller, the Board voted unanimously to reinstate Randy Hanson as Deputy Sheriff Grade DS1, step 16 \$26.70.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to authorize leave of absence for Randy Hanson from the position of Deputy Sheriff until December 31, 2010.
- On motion by Schueller, second by Dahms, the Board voted unanimously to adopt the following resolution appointing Randy Hanson as County Sheriff:

**RESOLUTION APPOINTING RANDY HANSON AS THE COUNTY SHERIFF OF THE COUNTY OF REDWOOD EFFECTIVE FEBRUARY 3, 2009 TO FILL THE UNEXPIRED TERM OF RICHARD MORRIS THROUGH JANUARY 2, 2011**

- **WHEREAS**, Richard Morris is the County Sheriff of the County of Redwood serving an elective term of office expiring December 31, 2010; and
- **WHEREAS**, Mr. Morris has submitted his letter of retirement dated December 23, 2008 effective January 31, 2009, and
- **WHEREAS**, Minnesota Statutes §375.08 states in part "When a vacancy occurs in the office of county auditor, county treasurer, county recorder, sheriff, county attorney, county surveyor, or coroner, the county board shall fill it by appointment", and
- **WHEREAS**, pursuant to Minnesota Statutes §375.08 personal service of the notice of the County Boards intention to fill the vacancy occurred at the regular meeting of December 23, 2008.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That a vacancy in the Office of County Sheriff will occur February 1, 2009.

2. That Randy Hanson is appointed as the County Sheriff of the County of Redwood effective February 3, 2009 to fill the unexpired term of Richard Morris through January 2, 2011.
3. That in recognition of the appointment of Randy Hanson and prior service as Chief Deputy Sheriff:
  - a. All time in service related benefits shall utilize the initial employment date.
  - b. Existing benefits including vacation and sick leave will continue during the appointment period.
  - c. The salary grade for the position shall be 21.
  - d. The step placement shall be 2, \$76,504.00 and upon 6 month satisfactory performance evaluation, step 4, \$80,388.00.
4. That this resolution is effective upon its adoption.

No one was present for open forum.

On motion by Schueller, second by Dahms, the Board voted unanimously to approve the revised agenda.

On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the January 20, 2009 minutes.

#### **CONFERENCES**

- On motion by Schueller, second by Dahms, the Board voted unanimously to authorize attendance at the following training:
  - Custody Officers Randy Braun and Mike Ingebretson to attend Correctional Officer Training in Mahanomen at an estimated cost of \$590.00.
  - Intensive In-Home Social Workers Jennifer Syverson and Mike Dahms to attend Elements of Change Conference in St. Cloud at an estimated cost of \$478.00.
  - Jail Administrator Jim Hildebrandt and Custody Officers Mike Gaffney, Greg Juenemann and Donna Calendar to attend Correctional Officer Training in Morton at an estimated cost of \$745.00.

#### **BILLS**

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve payment of bills as follows:

Revenue Fund	\$ 149,902.80
Building Fund	\$ 1,620.60
Ditch Maintenance Fund	\$ 59,155.07
Solid Waste Fund	\$ 10,905.12

#### **RADC/EDA**

- After review of the service agreement and terms of use policy by the County Attorney, on motion by Dahms, second by Schueller, the Board voted unanimously to approve the Website Contract from Avenet Web Solutions for Web Development, Design and Hosting Project for the Economic Development Authority (EDA) at a total cost of \$5030.00.

- Upon recommendation of the Redwood County EDA, on motion by Dahms, second by Schueller, the Board voted unanimously to increase the Revolving Loan Fund limit from \$15,000 to \$50,000.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to permit the EDA to utilize the Redwood County Logo on their Marketing Website.

#### **REDWOOD GAZETTE PROGRESS EDITION**

- Higgin presented the draft layout for the Redwood County page of the upcoming Redwood Gazette Progress Edition. On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the full page ad for inclusion in the Progress Edition at a cost of \$550.00.

#### **ADMINISTRATOR**

- On motion by Schueller, second by Dahms, the Board voted unanimously to set the 2009 County Board of Appeal and Equalization date on June 16, 2009 at 6:30 p.m.
- Discussion regarding the Plum Creek Library System Audit was tabled to the February 10, 2009 County Board Work Session.
- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following resolution:

#### **Resolution Supporting Funding for the Minnesota Valley Regional Rail Authority's rail line**

- **WHEREAS**, the County of Redwood is served by the Minnesota Valley Regional Rail Authority's rail line; and,
- **WHEREAS**, the County of Redwood recognizes the growing importance of rail traffic to ease congestion on our state and local highways; and,
- **WHEREAS**, the County of Redwood recognizes the economic development potential for Redwood County and all communities along the 94-mile rail line; and,
- **WHEREAS**, parts of the current track are more than 100 years old; and,
- **WHEREAS**, bridges and trestles along the track will also need to be upgraded to accommodate heavier loads,
- **WHEREAS**, it will cost an estimated \$70 million to upgrade all of the track and create up to 120 construction jobs, and;
- **WHEREAS**, an estimated 600 new jobs could be created in the five counties served by the railroad if the track is upgraded; and,
- **WHEREAS**, the track upgrade project is shovel ready for the spring of 2009;
- **NOW THEREFORE, BE IT RESOLVED, BY THE REDWOOD COUNTY BOARD OF COMMISSIONERS, REDWOOD COUNTY, STATE OF MINNESOTA, THAT THE COUNTY SUPPORTS STATE AND FEDERAL FUNDING FOR THE MINNESOTA VALLEY REGIONAL RAIL AUTHORITY'S RAIL LINE FOR TRACK UPGRADES.**
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Snow Removal Agreement with Doug's Lawn and Landscaping Service as presented.

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve a donation of \$25 from Al and Yvonne Remillard to the Sheriff's Office in memory of Wally and Rhoda Johnson.

***Personnel Action Items:***

- On motion by Schueller, second by Tolzmann, the Board voted unanimously to appoint Kelly Heather as Land Use and Zoning Supervisor in the Environmental Office effective February 16, 2009 at grade 14, step 1, \$20.87 with 5 years experience for benefit accrual.

**ENVIRONMENTAL SERVICES**

***Recycling:***

- Sams presented the 2008 Annual Recycling Report.
- Sams updated the Board on the Southern Minnesota Market Workshop on February 19, 2009.
- Sams and Mitchell informed the Board of their upcoming visit to St. Louis County Recycling Center on February 11, 2009, which was designed by Foth Infrastructure & Environmental.

***Environmental:***

- Mitchell and Sams presented the 2008 Annual Household Hazardous Waste (HHW) Report and indicated that the HHW Facility will be open year round beginning March 3, 2009 on the first and third Tuesday's of the month.
- Mitchell discussed the 2009 Appliance and Electronics Collections with the Board.
- Mitchell and Sams updated the Board on the Burn Barrel township recycling project.

***Planning and Zoning:***

- Mitchell presented the 2008 Annual Zoning Report.

**ROAD & BRIDGE**

- On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$18,466.98. Commissioner Kokesch abstained from voting due to a conflict of interest regarding a right of way purchase.
- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following resolution:

**REDWOOD COUNTY RESOLUTION**

- **IT IS RESOLVED** that Redwood County enter into Mn/DOT Agreement No. 93871 with the State of Minnesota, Department of Transportation for the following purposes:
  - To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No's. 6, 4 and 17 as a detour route during the bridge replacement construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 68 from 2.4 miles east of the eastern city limits of Wabasso to 3.6 miles west of the junction of Trunk Highway No. 71 under State Project No. 6407-28 (T.H. 68=272).

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the State of Minnesota Department of Transportation Detour Agreement in the amount of \$6,684.46.
- Fiala presented the bids opened January 26, 2009 for SAP 64-630-21; CSAH 30 Mill & Overlay. After an audit of the bids, on motion by Schueller, second by Tolzmann, the Board voted unanimously to award the bid to low bidder Duininck Bros., Inc. in the amount of \$636,598.47. All bids received were as follows:

Duininck Bros.	\$636,598.47
McLaughlin & Schulz, Inc.	\$758,837.07
Central Specialties, Inc.	\$760,577.82
Southern MN Construction Co., Inc.	\$881,237.31

- Fiala presented the Final Contract Voucher for SAP 64-609-13; CSAH 9 Re-grade for approval. On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following:
  - **WHEREAS;** Contract No. 00083 has in all things been completed, and the County Board being fully advised in the premises,
  - **NOW THEN BE IT RESOLVED;** that we do hereby accept said completed project for and in behalf of the County of Redwood and authorize Final Payment of \$54,474.56, which completes payment on the total contract amount of \$1,070,681.16 to Minnerath Construction, Inc., Cold Spring, Minnesota.
- Fiala discussed the County-wide annual dust control program with the Board.
- Fiala updated the Board on the Highway Department's annual Five-Year Plan Meeting set for April 20, 2009, at 7:00 p.m. at the Public Health Services building.
- Fiala updated the Board on the Highway Department's annual Safety Meeting set for April 23, 2009, at 9:00 a.m. at the Highway Department.
- Fiala presented a report on the 64<sup>th</sup> Annual MCEA Conference held in Brainerd in January.

## TECHNOLOGY

- Lueck presented the proposals for the Technology Cabling Infrastructure of the Redwood County Government Center. On motion by Schueller, second by Dahms, the Board voted unanimously to award the bid to low bidder All State Communications, Inc., State Contract # 438189; release # C-956 at a total cost of \$48,000.00, pending County Attorney approval. All bids received were as follows:

All State Communications, Inc.	\$ 48,000.00
Dell Comm, Inc.	\$ 64,674.88

## BUDGET DISCUSSION

- Discussion was held with the Department Heads on the upcoming County Program Aid cuts from the State and what effects it could have on the Redwood County budget.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Schueller

- City/County Joint Projects
- Building Committee

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 12:38 p.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator