

## REDWOOD COUNTY, MINNESOTA

MARCH 3, 2009

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch, John Schueller, and Bruce Tolzmann; Administrator Vicki Knobloch; Director of Human Services Patrick Bruflat; Director of Environmental Services Jon Mitchell; Highway Engineer Ernie Fiala; Recycling Coordinator Brian Sams; Technology Support Specialist Josh Lueck; County Attorney Patrick Rohland; Minnesota Department of Corrections Representative Roman George; Sentence-to-Serve Coordinator Jerry Bohm; Veteran Service Officer Marty Caraway; Assessor Kathy Hillmer; Auditor-Treasurer Jean Price; Court Administrator Patty Amberg; 4-H Coordinator Deb Hadley; License Center Director Deb Tholkes; Building Maintenance Supervisor Loren Gewerth; Court Services Officer Lori Anderson; Recorder Joyce Anderson; Deputy Recorder Tanya Cook; Sheriff Randy Hanson; Public Health Director Genie Simon; RSVP Representatives Robin Weis and Karen Christensen; Mary Walter; Susie Irlbeck; Catie Helgeson; Jo Kratzke; Lynn Buckley; Natalie Seehausen; Leslie Myrom; Laura Kohler; Diane Aakre; Diane Ohlemann; Patrick Bruflat; Shirley Gores; Ellie Boots; Leona Raddatz; Elsie Kruse and Gene Short.

Chair Kokesch called the regular meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Schueller, second by Dahms, the Board voted unanimously to approve the revised agenda.

On motion by Schueller, second by Tolzmann, the Board voted unanimously to approve the February 17, 2009 minutes.

### **CONFERENCES**

- On motion by Dahms, second by Walling, the Board voted unanimously to authorize attendance at the following training:
  - Sign Specialist Matt Guetter to attend Northland How To Conference in Fargo, ND at an estimated cost of \$589.70.
  - Social Worker Abbey Guggisberg to attend Sign of Safety-Mapping cases and Building Safety Plans Conference in Chaska at an estimated cost of \$265.00.
  - Chemical Dependency Counselor Scott Gilsrud to attend Minnesota Alcohol Traffic Safety Association Conference in St. Cloud at an estimated cost of \$510.00.
  - Nutritionist Lori O'Leary, CTC/WIC Clerk Ceil Rivard and Public Health Nurse Angie Stephens to attend WIC Changing for the Better Conference in Brooklyn Park at an estimated cost of \$537.50, to be reimbursed by MN WIC Program.

**BILLS**

- On motion by Tolzmann, second by Walling, the Board voted unanimously to approve payment of bills as follows:

Revenue Fund	\$ 18,953.04
Building Fund	\$ -0-
Ditch Maintenance Fund	\$ 364.75
Solid Waste Fund	\$ 10,555.36

**TECHNOLOGY**

- Lueck presented the bids for the Telephone & Data Network System. Upon recommendation by Elert & Associates on motion by Schueller, second by Dahms, the Board voted unanimously to award the bid to low bidder Matrix with an upfront cost of \$159,988.00 and a five-year total cost of \$240,383.20. All bids received were as follows:

<b>Company</b>	<b>Upfront Cost</b>	<b>Five-Year Costs</b>
Matrix	\$ 159,988.00	\$ 240,383.20
SDN	\$ 183,864.48	\$ 266,151.68
Marco	\$ 189,300.28	\$ 301,696.82
Enventis	\$ 140,006.03	\$ 332,298.59
Bennett	\$ 312,000.00	\$ 372,727.20
Amani	\$ 249,947.72	\$ 373,115.28

**DEPARTMENT OF CORRECTIONS SENTENCE TO SERVE**

- George and Bohm updated the Board on the Sentence to Serve program.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Contract between Redwood County and the State of Minnesota Department of Corrections Sentencing to Service (STS) Program for FY2010 and FY2011 pending County Attorney approval.

**ADMINISTRATOR**

- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following resolution:

**RESOLUTION FOR DECLARING SUNDAY, APRIL 26, 2009 TO  
BE HABITAT FOR HUMANITY SUNDAY IN REDWOOD  
COUNTY**

- **WHEREAS**, Redwood River Habitat For Humanity serves both Redwood and Lyon Counties and
- **WHEREAS**, Redwood River Habitat For Humanity will be building a home in the city of Wabasso in the spring and summer of 2009 and

- **WHEREAS**, the Ground Breaking Ceremony and related activities will be held on Sunday, April 26, 2009 and
- **WHEREAS**, all the churches and civic organizations in Redwood County are invited to participate in supporting this project
- **THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Redwood County that Sunday, April 26<sup>th</sup>, 2009 to be declared Habitat for Humanity Sunday in Redwood County.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Board Chair's signature on the All State Contract for Cabling of the Redwood County Government Center.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve a Tobacco License to Outlaw Bar & Grill in Revere.

***Personnel Action Items:***

- On motion by Dahms, second by Tolzmann, the Board voted unanimously to approve the resignation of Custody Officer Randy Braun effective March 11, 2009.
- On motion by Walling, second by Schueller, the Board voted unanimously to authorize posting for two (2) part-time positions for the vacancy of the full time Custody Officer position.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve the resignation of Social Service Supervisor Penny Messer effective March 13, 2009.
- The Board directed Bruflat to review the administrative structure of the Human Services department and present March 17, 2009, Board meeting.
- By consensus, the Board approved a letter of support for legislative appropriations for a Veterans Cemetery in Redwood County.

**ENVIRONMENTAL SERVICES**

***Recycling:***

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve a License Agreement drafted by the County Attorney for recycling collection property.
- Sams recapped the Southern Minnesota Market Workshop he attended.
- Mitchell and Sams updated the Board on their visit to the St. Louis County Recycling Center, built by Foth Infrastructure & Environment.

***Environmental:***

- Mitchell reminded the Board of the Household Hazardous Waste Facility opening March 3<sup>rd</sup> for the 2009 season.
- Mitchell updated the Board on the Redwood/Renville Feasibility Study.

● **PLANNING COMMISSION RECOMMENDATIONS**

- Mitchell presented a recommendation from the Planning Commission.
- A Conditional Use Permit # 1-09 of Florence Kerkhoff, Elisabeth Meyer, and Daniel Kerkhoff in cooperation with Midwest Wind Finance for the construction of a Meteorological (MET) Tower located on the Kerkhoff property in the East half of the southwest quarter of section 36, Morgan Township. On motion by Schueller, second by

Dahms, the Board voted unanimously to approve CUP # 1-09 to Florence Kerkhoff, Elisabeth Meyer and Daniel Kerkhoff in cooperation with Midwest Wind Finance for the construction of a Meteorological Tower with four (4) conditions as set forth by the Planning Commission.

### **ROAD & BRIDGE**

- On motion by Schueller, second by Walling, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$76,249.51.
- Fiala presented the Affidavit of Publication and read the bid for the Bituminous Road Repair Materials as follows:

Flint Hills, Marshall	\$230,210.40
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- After an audit of the bids, on motion by Walling, second by Tolzmann, the Board voted unanimously to award the bid for Bituminous Road Repair Materials to Flint Hills of Marshall, in the amount of \$230,210.40.
- Fiala presented the Affidavit of Publication and read the bid for Equipment Rental Maintenance for District 5, as follows:

Zimmermann Maintenance, Inc.	\$57,780.00
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- After an audit of the bids, on motion by Dahms, second by Walling, the Board voted unanimously to award the bid for Equipment Rental Maintenance for District 5, to Zimmermann Maintenance, Inc., in the amount of \$57,780.00.
- On motion by Schueller, second by Tolzmann, the Board voted unanimously to authorize advertising for the County-Wide Striping Contract setting the bid opening for May 4, 2009, at 10:00 a.m.
- Fiala updated the Board on the 2009 Road Restrictions and presented the Spring Load Posting map for their review.
- Fiala updated the Board on the status of the Vesta Union Cemetery.
- Fiala informed the Board of the resource sharing with Mn/DOT on upcoming Summer Projects.

### **COUNTY ATTORNEY**

- Rohland presented information in Minnesota Statute 331A.03, subd. 1 (b) concerning legal publications. On motion by Walling, second by Dahms, the Board voted unanimously to begin the six (6) month process of designating the Redwood County Website as an alternative means of dissemination, continuing to publish solicitation of bids, requests for information, and requests for proposals in the official newspaper in addition to the alternative method.

### **RSVP ANNUAL REPORT**

- Weis and Christensen presented information regarding the Retired Senior Volunteer Program (RSVP) and updated the Board on the many successful programs they have in the six (6) county areas.

**BUDGET DISCUSSION**

- Discussion was held with the Department Heads on the 2009 Redwood County budget.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Tolzmann

- Western Community Action

Schueller

- RCRCA
- Regional Radio Board
- RADC
- RSVP
- Planning and Zoning Commission

Dahms

- Soil & Water (SWCD)

**ADJOURN**

- There being no further business, Chair Kokesch declared the meeting adjourned at 3:17 p.m.

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Al Kokesch, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator