

REDWOOD COUNTY, MINNESOTA

APRIL 7, 2009

The Board of County Commissioners met in regular session at 8:00 a.m. in the Commissioners' Room in the Courthouse, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch, John Schueller, and Bruce Tolzmann; Director of Human Services Patrick Bruflat; Director of Environmental Services Jon Mitchell; Highway Engineer Ernie Fiala; Recycling Coordinator Brian Sams; Technology Support Specialist Josh Lueck; County Attorney Patrick Rohland; Auditor-Treasurer Jean Price; Nancy Vierstraete with Western Community Action; Sheriff Randy Hanson; Redwood Falls Police Chief Mark Dressen; Drug Task Force Representatives Jeff Hohensee and Joel Bill. Administrator Vicki Knobloch was absent due to attendance at a conference.

Chair Kokesch called the regular meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Walling, second by Schueller, the Board voted unanimously to approve the revised agenda.

On motion by Walling, second by Dahms, the Board voted unanimously to approve the March 17, 2009 minutes.

CONFERENCES

- On motion by Schueller, second by Walling, the Board voted unanimously to authorize attendance at the following training:
 - Jail Administrator Jim Hildebrandt to attend the American Jail Association Training Conference in Louisville, Kentucky, to be paid by the 5th District Jail Administrator Training fund.
 - Administrator Vicki Knobloch to attend the 2009 Legislative Conference in St. Paul at an estimated cost of \$451.00.
 - Veteran Service Officer Marty Caraway to attend the Annual Association of CVSO's Conference in Nisswa at an estimated cost of \$782.00.
 - Property Appraiser Catie Macken to attend IAAO 102 Income Approach Course in Plymouth at an estimated cost of \$1075.00.

BILLS

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve payment of bills as follows:

Revenue Fund	\$ 96,447.17
Building Fund	\$ 28,091.00
Ditch Maintenance Fund	\$ 428.30
Solid Waste Fund	\$ 1,438.33

BOYS & GIRLS COUNTY DAY

- Redwood County students entered the Board meeting at various times.

PER DIEMS

- Per diems submitted by the commissioners totaling \$70.00 for meetings and miscellaneous expenses (not listed on the committee appointment list) were presented for approval. After review, on motion by Walling, second by Tolzmann, the Board voted unanimously to approve the list of per diems and submit for payment.

AUDITOR-TREASURER

- Price presented the Professional Consulting Services Agreement with Government Management Group, Inc.. On motion by Walling, second by Tolzmann, the Board voted unanimously to approve the Agreement with Government Management Group, Inc. to provide professional consulting services relating to indirect cost recoveries of federal programs for fiscal years 2008, 2009 and 2010, for a total cost of \$9,700.00.

TECHNOLOGY

- As requested by Lueck and Gewerth, the bids for the In-Row Air Conditioning Units were pulled from the agenda.

ADMINISTRATOR

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Municipal Solid Waste Disposal Agreement with Prescott Sanitation & Construction, Inc. effective April 1, 2009 through March 31, 2012, at a rate of \$56.16 per location per month, inclusive of all taxes, surcharges or other fees, as presented by County Attorney Rohland.
- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Copyright Request for permission to post Chapter 41 (pages 459-490), entitled "The Lawbreakers" of the 1964, *Redwood: The Story of a County* book on the website of The Minnesota Legal History Project.

Personnel Action Items:

- On motion by Dahms, second by Walling, the Board voted unanimously to set the salary of Randy Braun, temporary Custody Officer staff at Grade Jailer Dispatcher, Step 2, \$13.93/hr due to prior experience.
- Recommendations from the Redwood County Policy Advisory Committee were presented. On motion by Schueller, second by Dahms, the Board voted unanimously to adopt the following changes to the Redwood County Personnel Policy: Section 3.09 Probationary Period; Section 4.01.05 Leaves of Absence Without Pay; Section 4.06.03 and 4.06.05 Injury on Duty Leave and Section 6.05.04 Holidays.

WESTERN COMMUNITY ACTION

- Vierstraete updated the Board on the services Western Community Action provides in Redwood County and presented a Resolution authorizing application for MN housing and finance agency family homelessness prevention and assistance program.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following resolution:

**RESOLUTION AUTHORIZING APPLICATION FOR
MINNESOTA HOUSING AND FINANCE AGENCY
FAMILY HOMELESSNESS PREVENTION AND ASSISTANCE PROGRAM**

- **WHEREAS**, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and,
- **WHEREAS**, Western Community Action has developed an application for the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program; and
- **WHEREAS**, Western Community Action has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program;
- **NOW, THEREFORE, BE IT RESOLVED** that Western Community Action is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the county of Redwood, in Minnesota.

ENVIRONMENTAL SERVICES***Recycling:***

- Sams updated the Board on the January & February Monthly Recycling Report and the decline in the market.
- Sams and Mitchell updated the Board on the recycled glass relocation to a local contractor, Schmidt Construction, located in the NE ¼ of Section 28, Delhi Township.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve the Township Recycling and Solid Waste Project License Agreement with Underwood and Gales Townships.
- Sams updated the Board on the Township Recycling Project in Sundown, Brookville and Delhi Townships.
- Sams updated the Board on the status of the Recycling Association of Minnesota (RAM) Grant.

Environmental:

- Mitchell reminded the Board of the Earth Day appliance /bulb collection date of April 22, 2009.
- Mitchell presented the Solid Waste Haulers License, pursuant to Section V Subd. 5 Solid Waste Ordinance of the County of Redwood. On motion by Dahms, second by Walling, the Board voted unanimously to approve the Solid Waste Haulers License.

- Mitchell discussed the Clean Water Legacy Grant/Subsurface Sewage Treatment Systems (SSTS) with the Board. By consensus, the Board agreed to have RCRCA as the sole fiscal agent for the Clean Water Legacy Grant.
- **PLANNING COMMISSION RECOMMENDATIONS**
- Mitchell presented a recommendation from the Planning Commission.
- A Conditional Use Permit # 2-09 of Michael and George Landuyt Jr. for the construction of a hoop style barn for cattle located on the 11.25 acre tract in the Southwest Quarter of the Southeast Quarter, Section 11, Township 109 North, Range 39 West, Springdale Township. On motion by Walling, second by Dahms, the Board voted unanimously to approve CUP # 2-09 to Michael and George Landuyt Jr., for the construction of a hoop style barn, with an alteration of the original application submitted to the MPCA that will place only a 15 foot concrete runway below the feed bunkers and the use of compacted clay underneath the hoop structure, with five (5) conditions.
- A Conditional Use Permit # 3-09 of Bruce and Matthew Plaetz for the operation of a Level 2 Home Occupation, greenhouse/flower retail business, on a 5.57 acre tract in the Northeast Quarter of Section 8, Township 111 North, Range 37 West, Vail Township. On motion by Schueller, second by Walling, the Board voted unanimously to approve CUP # 3-09 to Bruce and Matthew Plaetz for the operation of a Level 2 Home Occupation with eight (8) conditions.
- A Conditional Use Permit # 4-09 of Wayne Barber and Wayne Knudsen for the establishment of a new feedlot located on an 80 acre tract in the West Half of the Southwest Quarter of Section 1, Township 112 North, Range 39 West, Underwood Township. On motion by Walling, second by Tolzmann, the Board voted unanimously to approve CUP # 4-09 to Wayne Barber and Wayne Knudsen for the establishment of a new feedlot with four (4) conditions.

ROAD & BRIDGE

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$59,322.78.
- Fiala presented the Final Contract Voucher for SAP 64-599-89, 90, 91 & 92; Various locations in the County to R & G Construction, for approval. On motion by Walling, second by Dahms, the Board voted unanimously to approve the following:
 - WHEREAS, Contract No. 00085 has in all things been completed and the County Board being fully advised in the premises, Now Then Be It Resolved, that we do hereby accept said completed project for and in behalf of the County of Redwood and authorize Final Payment of \$20,704.43, which completes payment on the total contract amount of \$343,490.50 to R & G Construction Company, Marshall.
- On motion by Walling, second by Tolzmann, the Board voted unanimously to approve the 2009 Equipment Rental Rates as presented.
- Fiala updated the Board on the web page advertising by the Highway Department on the County website.
- Fiala updated the Board on the part-time help assistance from private industry council.
- Fiala informed the Board that the Highway Department's Annual Report is scheduled for the May 5th Board Meeting.

- Fiala discussed the Joint Lower Sioux/County CSAH 2 project and presented a resolution for county state aid highway 2 right of way plat no. 1. Kokesch recused himself from the discussion due to conflict of interest. Kokesch appointed Schueller as Chair. On motion by Dahms, second by Walling, the Board voted unanimously to approve the following resolution:

**REDWOOD COUNTY
RESOLUTION FOR COUNTY STATE AID HIGHWAY 2
RIGHT OF WAY PLAT NO. 1
(CSAH 2 BETWEEN JCT. T.H. 19 AND CSAH 24)**

- **Be it resolved**, that pursuant to the Minnesota Statute 160.085, The County Board of Commissioners of Redwood County, Minnesota, hereby approves Redwood County Right of Way Plat No. 1 designating the definite location of the right of way for a segment of County State Aid Highway No. 2 located in Section 1, Township 110 North, Range 26 West, Redwood County, Minnesota.
- Fiala updated the Board on the STIP Process.

SHERIFF

Personnel Action Items:

- On motion by Schueller, second by Dahms, the Board voted unanimously to approve the Sheriff's request to hire Jesse Lund as part-time dispatcher/jailer, effective April 8, 2009, at Jailer Dispatch 1, Step 1, \$13.59.

DRUG TASK FORCE

- Hohensee and Bill presented a power point and updated the Board on the Brown-Lyon-Redwood Drug Task Force.

COMMISSIONERS

- On motion by Dahms, second by Schueller, the Board voted unanimously to approve the following resolution:

**RESOLUTION REGARDING REDWOOD COUNTY
AND MULTI COUNTY COLLABORATION**

- **WHEREAS**, the Redwood County Board is considering studying optional forms of government to determine if better services for less tax dollars can be provided to the Citizens of Redwood County; and
- **WHEREAS**, the Redwood County Board supports actions which improve efficiency and increase effectiveness of state and local public services delivered to our constituents; and,
- **WHEREAS**, in response to increasing demands for new and expanded services, financial limitations and new mandates, public entities have routinely found it economically and legally beneficial to join together with other public entities with mutual interests and objectives to address these issues; and
- **NOW, THEREFORE, BE IT RESOLVED**, by the Redwood County Board of Commissioners as follows:
- Redwood County is interested in discussing with any regional counties and Lincoln Lyon Murray Human Services on the possible advantages of multi-county collaboration such as sharing services or staff for any county departments.

- On motion by Schueller, second by Walling, the Board voted unanimously to join with the southwest region to explore a grant opportunity regarding consolidating public safety records and dispatch services.
- The Board reviewed the recommendations from the Budget/Finance Committee with regards to the 2009 and 2010 budgets. By consensus the Board agreed to a reduction of \$400,000 in expenditures for 2009, and the 2010 budget levy to remain at the 2009 budget levy amount of \$10,584,934.00.
- The Board reviewed and made necessary changes to the Committee Appointments for 2009.
- The commissioners reported on meetings they attended.

Tolzmann

- Public Health Task Force
- Western Community Action

Schueller

- Rural MN Energy Board
- Regional Radio Board
- MN West Community College
- RSVP
- Area II
- District VIII Meeting

Dahms

- EDA
- CAPX2020

Kokesch

- Public Health Task Force
- District VIII Meeting
- MCIT Training

Walling

- Veteran Cemetery

ADJOURN

- There being no further business, Chair Kokesch declared the meeting adjourned at 1:44 p.m.

Al Kokesch, Chair
Board of County Commissioners

Attest: _____

Vicki Knobloch
County Administrator