

REDWOOD COUNTY, MINNESOTA

JUNE 15, 2010

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, John Schueller, Al Kokesch and Priscilla Klabunde; Administrator Vicki Knobloch; County Attorney Patrick Rohland; Case Aid Roxanne Rose; Highway Engineer Willy Rabenberg; Auditor-Treasurer Jean Price; Sheriff Randy Hanson; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Collection Services Supervisor I Ann Bavier; Technology Specialist Josh Lueck; Building Maintenance Supervisor Loren Gewerth; Assessor Kathy Hillmer; Environmental Director Jon Mitchell and Land Use and Zoning Supervisor Brian Balstad.

Chair Schueller called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Kokesch, second by Walling, the Board voted unanimously to approve the revised agenda.

CONSENT AGENDA

- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following:
 - June 1, 2010 Board minutes.
 - June 8, 2010 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 80,040.07
Building Fund	\$ - 0 -
Ditch Maintenance Fund	\$ 10,611.91
Solid Waste Fund	\$ 12,922.22

- Payment of PHS bills in the amount of \$38,029.69.
- Attendance at the following training:
 - Property Appraiser Catherine Macken to attend the Minnesota Assessment Administration Conference in Plymouth at an estimated cost of \$1017.00.

EMPLOYEE RECOGNITION

- The Board recognized Case Aid Roxanne Rose for 20 years of service to Redwood County.

AUDITOR-TREASURER***Consent Agenda***

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following:
 - Cash Balance Report.
 - Budget Report.
 - May Disbursements in the amount of \$2,100,654.73.
 - Investment Summary.

ADMINISTRATOR

- On motion by Kokesch, second by Dahms, the Board voted unanimously to approve the State of Minnesota Grant Contract for the Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$71,536, with a required match from Redwood County in the amount of up to \$25,000, to be paid from the building fund.
- On motion by Walling, second by Klabunde, the Board voted unanimously to approve a letter of support for the Tatanka Bluffs Corridor, Inc. for their application of the USDA Rural Business Opportunity Grant (RBOG).
- A Joint Powers Agreement was submitted by the State of Minnesota Department of Corrections (DOC) for up to 30 hours per week of secretarial services for State agents, to be effective July 1, 2010 through June 30, 2011. On motion by Kokesch, second by Klabunde, the Board voted unanimously to authorize the Board Chair's signature on the agreement.

Personnel Action Item:

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the following resolution:

RESOLUTION APPROVING REDUCTION IN FORCE

WHEREAS, Redwood Area School District has decided not to continue its school nursing contract with Redwood County; and

WHEREAS, the current contract will terminate at the close of the 2010 school year, on June 11, 2010; and

WHEREAS, as a result in this change, the County must reduce its public health nursing staff;

NOW THEREFORE, BE IT RESOLVED by the Redwood County Board of Commissioners as follows:

1. Charlene Castle, the least senior employee in the job classification of Licensed Practical Nurse, shall be placed on layoff for an indefinite period of time, effective June 16, 2010. The County Administrator is directed to serve written notice upon the employee of this change and place a copy of the notice, along with a copy of this resolution in the employee's personnel file.

2. Cheryl Mertens, the second least senior employee in the job classification of Licensed Practical Nurse, shall be placed on layoff for an indefinite period of time, effective June 16, 2010. The County Administrator is directed to serve written notice upon the employee of this change and place a copy of the notice, along with a copy of this resolution in the employee's personnel file.

- On motion by Walling, second by Kokesch, the Board voted unanimously to authorize posting/advertising of the Financial Worker vacancy at Human Services.
- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the request to hire Becky Deterling as Social Worker at Human Services, at Grade 12, Step 2 \$18.50, due to experience, effective July 6, 2010.

HUMAN SERVICES

- Bruflat updated the Board on the Minnesota Association of County Social Service Administrator's (MACSSA) Spring Conference he attended.
- Bruflat reviewed the legislative changes having influence on Human Services.
- Bruflat updated the Board on the Southern Prairie Health Purchasing Alliance (SPHPA).
- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the following rates for Mental Health Targeted Case Management (TMC) to be used in future contracts with members of the SPHPA:
 - Adult TMC per month: \$477
 - Children TCM per month: \$714
- On motion by Dahms, second by Klabunde, the Board voted unanimously to approve an amendment to the contract with Minnesota Care from July 1, 2009 through June 30, 2010, providing an additional \$1,000 in funding, pending County Attorney approval.

Consent Agenda

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the following consent agenda:
 - Budget report.
 - Out of Home Placement report.
 - Licensing report.
 - Caseload Summary.
 - Social Welfare & Special Projects Funds transactions and balances.
 - Human Services expenditures of current month in the amount of \$209,860.03 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$14,099.56.

SHERIFF

- Hanson updated the Board on Redwood County Jail population for May 2010.

BRIDGE REPAIR QUOTES

- Rabenberg updated the Board on necessary bridge repair work on three (3) Redwood County bridges.
- On motion by Kokesch, second by Walling, the Board voted unanimously to award the bid to low bidder M & K Bridge for repair work to bridge number 89850 on CSAH 17 over the Minnesota River, in the amount of \$7,450. All bids received were as follows:

M & K Bridge, Walnut Grove	\$ 7,450.00
River Ridge Construction, Morton	\$ 10,100.00

IT

- Lueck updated the Board on the options available for support on the telephone system switches and presented the recommendations from the Technology Committee.
- On motion by Walling, second by Dahms, the Board voted, in a three to two vote, with Klabunde and Kokesch voting nay, to approve the CSGView Support Services Agreement with Matrix Communications for support of the telephone system at a cost of \$2,560 effective July 1, 2010 through June 30, 2011.
- On motion by Walling, second by Kokesch, the Board voted unanimously to declare the former Telephone System as surplus equipment and authorized sale by various means.

PLANNING COMMISSION RECOMMENDATIONS

- Balstad and Mitchell presented recommendations from the Planning Commission.
- A Rezoning Application # 1-10 RZ of Rick Zitzmann for the change of land use from (“A”) Agriculture District to (“T”) Industry District located on a 6 acre tract in the west half of section 22, township 112N, range 38W, Vesta Township. On motion by Walling, second by Kokesch, the Board voted unanimously to approve Rezoning Application # 1-10 RZ to Rick Zitzmann.
- A Conditional Use Permit # 5-10 of Rick Zitzmann to operate a manufacturing facility in the west half of section 22, township 112N, range 38W, Vesta Township. On motion by Walling, second by Klabunde, the Board voted unanimously to approve CUP # 5-10 to Rick Zitzmann for the operation of a manufacturing facility with fourteen (14) conditions as set forth by the Planning Commission.

COMMISSIONERS

- Discussion was held regarding the 2010 Fair Booth Schedule.
- The commissioners reported on meetings they attended.

Walling

- Joint Recycling Study
- Department Head Meeting
- Technology

Dahms

- Regional Trails & Parks Planning
- RADC
- Soil & Water

Kokesch

- MIC
- AMC Futures
- Public Health Task Force
- Regional Trails & Parks Planning

Klabunde

- Building Health Families
- MIC
- Scenic By-Way

ADJOURN

- There being no further business, Chair Schueller declared the meeting adjourned at 11:43 a.m.

John Schueller, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator