

REDWOOD COUNTY, MINNESOTA

JANUARY 19, 2010

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, Al Kokesch, Priscilla Klabunde and John Schueller; Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Sheriff Randy Hanson; Attorney Patrick Rohland; Veteran Service Officer Marty Caraway; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Collection Services Supervisor I Ann Bavier; Recycling Assistant Kelly Schunk; Building Maintenance Supervisor Loren Gewerth; Local Advisory Council Chair Teri Herder-Blahnik; Technology Specialist Josh Lueck; Gene Fenske; RADC Representative Pat Dingels; Recorder Joyce Anderson and Diane Aakre.

Chair Schueller called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Kokesch, second by Walling, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following:
  - Revised December 29, 2009 Board minutes.
  - January 5, 2010 Board minutes.
  - January 12, 2010 Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 180,058.05
Building Fund	\$ 12,194.00
Ditch Maintenance Fund	\$ 57,033.83
Solid Waste Fund	\$ 4,172.76
Debt Service Fund	\$ 386,488.75

- Payment of PHS bills in the amount of \$73,947.05.
- CHAMP Software, Inc. purchase for Public Health at a total cost of \$55,541, of which \$25,000 will be paid by a matching grant from CHAMP Software, Inc. and the balance by Redwood County Public Health.

**EMPLOYEE RECOGNITION**

- The Board recognized Recycling Assistant Kelly Schunk for 5 years and Office Support Specialist Juanita Guetter for 35 years of service to Redwood County.
- The Board recognized new Redwood County Employee part-time Dispatcher/Jailer Adam Heiny.

**LOCAL ADVISORY COUNCIL – ADULT MENTAL HEALTH**

- Herder-Blahnik updated the Board on the renewed activities of the Local Advisory Council (LAC) on Adult Mental Health serving the five County area of Lincoln, Lyon, Murray, Redwood and Yellow Medicine counties and requested the Board review the Charter and Bylaws.

**HUMAN SERVICES**

- Bruflat updated the Board on the Personal Telepresence Project that will be available through grant funding.
- On motion by Dahms, second by Klabunde, the Board voted unanimously to approve the Board Chair's signature on the U-Care Amendment for the Provision of Chemical Dependency Assessments at a rate of \$140 per assessment, effective January 1, 2010.

***Consent Agenda***

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following consent agenda:
  - Budget report.
  - Out of Home Placement report.
  - Licensing report.
  - Caseload Summary.
  - Social Welfare & Special Projects Funds transactions and balances.
  - Human Services expenditures of current month in the amount of \$226,065.13 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$1,416.77.

**SHERIFF**

- Hanson updated the Board on Redwood County Jail population for December 2009.
- Hanson updated the Board on the status of the PSAP study.
- On motion by Walling, second by Kokesch, the Board voted unanimously to authorize the purchase of a 2010 Ford Expedition at a total cost of \$28,314.25, plus license, from State Contract # 440054.

**ADMINISTRATOR**

- On motion by Kokesch, second by Walling, the Board voted unanimously to ratify the 2010 Law Enforcement Labor Services, Inc. Labor Agreement.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following resolution:
  - **Resolution Transferring Recovery Zone Economic Development Bonds**
  - **WHEREAS**, the American Recovery and Reinvestment Act authorized the creation of the Recovery Zone Economic Development Bonds; and
  - **WHEREAS**, on June 12, 2009 IRS notification allocated \$134,154,000 to 2 cities and 55 counties in Minnesota that have experienced significant poverty, unemployment, high rate of home foreclosures and general distress; and
  - **WHEREAS**, the allocation to local units are to finance qualified economic development projects meeting the designated criteria; and

- **WHEREAS**, some counties in Minnesota received a small appropriation or no allocation from the IRS for the program, which limits the local units ability to use the funds for the specified purposes; and
  - **WHEREAS**, the program allows States to pool its allocation for use in a statewide program and allow an open application for request of funds; and
  - **NOW THEREFORE BE IT RESOLVED**, the County of Redwood supports the pooling of Recovery Zone Economic Development Bonds for the purpose of supporting economic development on a statewide basis; and
  - **BE IT FURTHER RESOLVED**, the County of Redwood transfers its allocation of \$613,000 from the IRS allocation to the statewide program under the general administration and direction of the State of Minnesota Office of Management and Budget.
- On motion by Dahms, second by Klabunde, the Board voted unanimously to approve the following resolution:
    - Resolution Transferring Recovery Zone Facility Bonds**
    - **WHEREAS**, the American Recovery and Reinvestment Act authorized the creation of the Recovery Zone Facility Bonds; and
    - **WHEREAS**, on June 12, 2009 IRS notification allocated \$198,231,000 to 2 cities and 55 counties in Minnesota that have experienced significant poverty, unemployment, high rate of home foreclosures, and general distress; and
    - **WHEREAS**, the allocation to local units are to finance facilities with construction, reconstruction, renovation, or acquired by the taxpayer after designation of the recovery zone that meet the distress criteria; and
    - **WHEREAS**, some counties in Minnesota received a small appropriation or no allocation from the IRS for the program, which limits the local units ability to use the funds for specified purposes; and
    - **WHEREAS**, the program allows States to pool its allocation for use in a statewide program and allow an open application for request of funds; and
    - **NOW THEREFORE BE IT RESOLVED**, the County of Redwood supports the pooling of Recovery Zone Economic Development Bonds for the purpose of supporting economic development on a statewide basis; and
    - **BE IT FURTHER RESOLVED**, the County of Redwood transfers its allocations of \$920,000 from the IRS allocation to the statewide program under the general administration and direction of the State of Minnesota Office of Management and Budget.
  - On motion by Walling, second by Kokesch, the Board voted unanimously to rescind the following motion from the January 5, 2010, Board meeting:
    - *On motion by Walling, second by Kokesch, the Board voted unanimously to authorize the purchase of a 2010 Starcraft Starquest E-350 bus, from Besner Bus & Equipment, for the Veteran's Service Office at a total cost of \$34,500.00, plus applicable sales tax and fees, to be paid by the grant from Minnesota Department of Veterans Affairs titled Redwood County Veteran Service Office Bus.*

- On motion by Klabunde, second by Walling, the Board voted unanimously to authorize the purchase of a 2010 Starcraft Starquest E-350 bus, from Besner Bus & Equipment, for the Veteran's Service Office at a total cost of \$34,500.00, plus applicable sales tax and fees, to be paid by the grant from Minnesota Department of Veterans Affairs titled Redwood County Veteran Service Office Bus. All quotes received were as follows:

Besner Bus & Equipment	\$ 34,500.00
Kohls-Weelborg Ford	\$ 36,910.00

- The Board reviewed the 2009 Voluntary Leave Without Pay Report.
- The 2010 Pay Equity was tabled to January 26, 2010.
- Board Chair Schueller appointed Bruce Johnson to the Redwood County Economic Development Authority (EDA) for a three year term.

#### **AUDITOR-TREASURER – JEAN PRICE**

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the following resolution:

##### **RESOLUTION TO TRANSFER NEGATIVE DITCH BALANCES**

- **WHEREAS**, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction.
- **NOW, THEREFORE, BE IT RESOLVED**, that the Redwood County Board of Commissioners authorizes a transfer of \$60,866.73 as of 12/31/09 from Lat J JD 33 to the following drainage accounts:
  - CD 12                    \$173.42
  - CD 40 & 40A        \$13,363.41
  - CD 91                    \$1,217.69
  - JD 5-1 Nelson Branch    \$2,347.12
  - JD 15 R & L Imp (1999) \$16,623.94
  - JD 17 R & B        \$27,141.15
- The motion for the adoption of the foregoing resolution was made by Commissioner Priscilla Klabunde and was seconded by Commissioner Al Kokesch and upon vote being taken thereon, the following voted "Aye"; John Schueller, Gary Dahms, Lon Walling, Priscilla Klabunde, Al Kokesch and the following voted "Nay"; none, and the following was Absent; none, whereupon, the resolution was duly passed and adopted by the Redwood County Board of Commissioners this 19<sup>th</sup> day of January, 2010.
- On motion by Dahms, second by Walling, the Board voted unanimously to approve the Redwood County Investments as submitted.
- On motion by Kokesch, second by Walling, the Board voted unanimously to approve the cash balance report for December 31, 2009.
- On motion by Dahms, second by Klabunde, the Board voted unanimously to approve the budget report.

- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the December 2009 disbursements in the amount of \$5,638,666.88.

### **TECHNOLOGY**

- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the bid from Redwood Telephone Company for a T1 circuit between the Redwood County Highway Department and the current equipment in the Sheriff's Office at a monthly cost of \$136.40 per month, plus tax, and a one-time charge of \$200.00, pending County Attorney approval, a second quote was received from Qwest Communications Company, (LLC) in the amount of \$244.90 per month, plus tax, and a one-time charge of \$610.00.

### **ELECTED OFFICIAL BENEFITS**

- Fenske discussed the elected officials benefits on termination of office with the Board.

### **ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT**

- Dingels and Gewerth updated the Board on the application process for the Energy Efficiency and Conservation Block Grant (EECBG). On motion by Walling, second by Dahms, the Board voted unanimously to approve a letter of commitment designating \$25,000 for the Lighting and Control Improvements Project, with matching funds of up to \$75,000 available upon grant award.
- On motion by Dahms, second by Kokesch, the Board voted unanimously to approve Board Chair's signature on all grant documents.
- The Board recessed for lunch and reconvened at 1:00 p.m.

### **ADMINISTRATOR**

- On motion by Dahms, second by Kokesch, the Board voted unanimously to approve the 2010 Early Retirement Program Participants as listed below:

Jan Fenske	Case Aide
Jeannette Mertens	Lead Clerk
LaDean Roxberg	Family Services Coordinator
Nadine Marzolf	Social Worker
Richard Aakre	Social Services Supervisor
Ernie Fiala	Highway Engineer
Char Burgemeister	Administrative Clerk
Mike Hieb	Maintenance Superintendent
Kevin Redding	Maintenance Specialist II

- Knobloch presented a resolution regarding reduction in force and reclassification of positions. Klabunde motioned to table the Resolution Approving Reduction in Force and Reclassification of Positions, the motion died for lack of a second.
- On motion by Klabunde, second by Kokesch, in a roll call vote, members Klabunde, Walling, Dahms and Kokesch voting aye and Schueller voting nay, the Board rejected the Resolution Approving Reduction in Force and Reclassification of Positions.

- Knobloch informed the Board of the status of the Strategic Planning Meeting being organized.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Schueller

- Department Head Meeting
- Area II
- PSAP Consolidation

Dahms

- Soil & Water

Kokesch

- Public Health Task Force

**ADJOURN**

- There being no further business, Chair Schueller declared the meeting adjourned at 1:20 p.m.

---

John Schueller, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator