

REDWOOD COUNTY, MINNESOTA

JANUARY 5, 2010

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Gary Dahms, Al Kokesch, John Schueller, Lon Walling and Priscilla Klabunde; Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Veteran Service Officer Marty Caraway; Recycling Coordinator Brian Sams; Director of Environmental Services Jon Mitchell; AFSCME Union Representative Matt Miller; Sheriff Randy Hanson; Deputy Sheriff I Mike Campbell and Highway Engineer Ernie Fiala.

Auditor-Treasurer Price called the Organizational Meeting to order asking for the Pledge of Allegiance to the Flag.

She then called for nominations for the Office of Chair of the Board for 2010. Walling nominated Schueller. Dahms seconded the motion and requested nominations cease and that a unanimous vote be cast for Schueller, with all members voting aye.

Chair Schueller then called for nominations for the 2010 Vice-Chair of the County Board. Kokesch nominated Dahms. Walling seconded the motion and requested nominations cease and that a unanimous vote be cast for Dahms, with all members voting aye.

On motion by Dahms, second by Kokesch, the Board voted unanimously to approve the revised agenda.

NEW EMPLOYEE

- The Board recognized new Redwood County Employee Restorative Justice Coordinator Mark Triplett.

CONSENT AGENDA

- On motion by Dahms, second by Klabunde, the Board voted unanimously to approve the following:
 - December 29, 2009, Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 14,164.08
Building Fund	\$ -0-
Ditch Maintenance Fund	\$ -0-
Solid Waste Fund	\$ 75.00

VSO – MARTY CARAWAY

- On motion by Walling, second by Kokesch, the Board voted unanimously to authorize the purchase of a 2010 Starcraft Starquest E-350 bus, from Besner Bus & Equipment, for the Veteran's Service Office at a total cost of \$34,500.00, plus applicable sales tax and fees, to be paid by the grant from Minnesota Department of Veterans Affairs titled Redwood County Veteran Service Office Bus.

BOARD CHAIR

- On motion by Dahms, second by Kokesch, the Board voted unanimously to authorize the Board Chair to act on behalf of Redwood County in case of emergencies.
- On motion by Walling, second by Klabunde, the Board voted unanimously to adopt Roberts Rules of Order as the County Board meeting procedural guide.
- Chair Schueller reviewed and made necessary changes to the Committee Appointments for 2010.

ADMINISTRATOR

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the 2010 Redwood County-Wide Fee Schedule as presented.
- Knobloch presented the Affidavit of Publication and the sole bid opened December 14, 2009, for the designation of its official newspaper for publication. On motion by Dahms, second by Kokesch, the Board voted unanimously to award the bid to The Redwood Gazette in an amount of \$10.76 per column inch.
- On motion by Klabunde, second by Dahms, the Board voted unanimously to approve the following resolution:
 - **RESOLVED, THAT THE** Redwood Gazette, a legal newspaper printed and published in the City of Redwood Falls, Redwood County, Minnesota, be and the same is hereby designated by the Board of County Commissioners of said Redwood County, Minnesota as the newspaper in which the notice and list of real estate remaining delinquent on the first working day of January, 2010 shall be published.
 - **RESOLVED FURTHER, THAT THE** said Redwood County, Minnesota enter into a contract with the Redwood Gazette to print and publish as provided by law, that said list of delinquent taxes at a compensation rate allowed by Section 331.08 of the Statutes of the State of Minnesota.
 - **BE IT FURTHER RESOLVED, THAT THE** Redwood Gazette be named the official newspaper of the County for the insertion of the annual financial statement and all printing of Commissioners' proceedings for 2010 for legal printing rates as prescribed by State Law.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the Request for Bids for demolition services at the former Masonic Temple and the remaining cement portion at the former Tiffany Insurance Building, with bid opening to be set on March 1, 2010 at 10:00 a.m.

Personnel Action Items:

- On motion by Kokesch, second by Walling, the Board voted unanimously to set the 2010 seasonal/temporary employee wage rates as submitted.

- On motion by Walling, second by Kokesch, the Board voted unanimously to set the salary of Temporary Roster Nurse Wanda Lund at Grade 12, step 16, \$26.58 per hour, effective February 1, 2010.

Auditor-Treasurer Items:

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following resolution:
- MN Statute 118A.02 subd. 1 (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

DESIGNATION OF DEPOSITORIES

(for Deposit Accounts)

DEPOSITOR: County of Redwood
403 South Mill Street
Redwood Falls, MN 56283

FINANCIAL INSTITUTIONS: Bremer Bank, NA

Hometown Bank
Integrity Bank Plus
Minnwest Bank M.V.
U.S. Bank
Wanda State Bank
MAGIC Fund
Wells Fargo Advisors
Multi-Bank Securities
World's Foremost Bank
State Bank of Taunton
State Bank of Lucan
First Security Bank

I, the undersigned Administrator of the County named above, hereby certify that the County of Redwood is organized and existing under and by virtue of the laws of the state of Minnesota as a corporation for profit, with its principal address at 403 South Mill Street, Redwood Falls, MN 56283.

Account Holder: County of Redwood is the complete and correct name of the Account Holder.

I FURTHER CERTIFY that at a meeting of the Board of Commissioners of the County of Redwood, duly and regularly called and held on January 5, 2010, at which a quorum was present and voting, the following resolutions were adopted:

RESOLVED, that the Financial Institutions named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of the County, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any one (1) of the following named officers or employees of the County ("Agents"), whose actual signatures are shown below:

Jean Price

Vicki Knobloch

And that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agent's signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the County's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by Redwood County for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the County may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of Redwood County; that they are in full force and effect and have not been modified in any manner whatsoever.

ENVIRONMENTAL SERVICES

Recycling:

- Sams updated the Board on the 2009 October and November tonnage and revenue and expenditure reports.
- Sams updated the Board on the recycling market and the status of the Capital Assistance Grant (CAP).

Planning and Zoning:

- Mitchell updated the Board on the December 21, 2009, Planning Commission meeting and the Minnesota Pollution Control Agency Continuing Education Conference he attended.

ROAD & BRIDGE

- On motion by Kokesch, second by Walling, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$9,333.28, and 2009 accounts payable in the amount of \$1,824.20.
- On motion by Walling, second by Dahms, the Board voted unanimously to authorize Fiala to pay MPCA Stormwater Permit Fees as they apply to Redwood County Contracts. In addition, the Board granted yearly authorization to Fiala to pay applicable Permit Fees for construction projects for 2010 as required.

- Fiala presented the Final Contract Voucher for SAP 64-615-14; M.R. Paving & Excavating for approval. On motion by Walling, second by Kokesch, the Board voted unanimously to approve the following:
 - WHEREAS, Contract No. 86 has in all things been completed, and the County Board being fully advised in the premises, Now Then Be It Resolved; that we do hereby accept said completed project for and in behalf of the County of Redwood and authorize final payment of \$40,341.37, which completes payment on the total contract amount of \$805,926.94 to M.R. Paving & Excavating.
- On motion by Walling, second by Dahms, the Board voted unanimously to authorize using Ditch Viewers as Right-of-Way Evaluators on Minimum Damage Acquisition (MDA) Easements.
- Fiala presented a request for capital outlay purchases, as follows:
 - On motion by Dahms, second by Walling, the Board voted unanimously to authorize the annual trade option with Weltsch Equipment, Inc. on two (2) New Holland L175 skidloaders per the agreed price of \$1,500 each, plus tax based on 200 hours or less.
 - On motion by Dahms, second by Kokesch, the Board voted unanimously to authorize the biannual every year trade option with Weltsch Equipment, Inc. on a New Holland B95 backhoe per the agreed price of \$5,500 plus tax based on 400 hours or less.
 - On motion by Walling, second by Dahms, the Board voted unanimously to authorize the biannual trade option with Weltsch Equipment, Inc. on a 200 NH T6030 tractor per the agreed price of \$9,500 plus tax based on 800 hours or less.
 - On motion by Kokesch, second by Klabunde, the Board voted unanimously to authorize advertising for the Seasonal Bituminous Materials (Seal Coat Oils), setting the bid opening for March 1, 2010 at 10:00 a.m.
 - Fiala reminded the Board of the bid letting for SAP's 64-609-14 and 64-709-01; CSAH's 9 & 109, scheduled for February 1, 2010; 10:00 a.m.

SHERIFF

- Rohland and Hanson updated the Board on the "Pay to Stay" program and discussed payment options and the use of a billing collection service. On motion by Dahms, second by Kokesch, the Board voted unanimously to adopt the "Pay to Stay" program charging a prisoner a fee of \$25.00 per day upon sentencing and to select Financial Consultants Company, Inc. as the collection agency, effective February 15, 2010.

- The Board directed Rohland and Hanson to establish a policy for the “Pay to Stay” program before the February 15th, 2010, effective date.
- Campbell updated the Board on the law enforcement canine Teo and informed them of his assistance in finding narcotics during traffic stops and Drug Task Force arrests.

STRATEGIC PLANNING

- Knobloch presented informational handouts from the Association of Minnesota Counties (AMC) regarding the redesign of Minnesota counties.

CLOSED SESSION – PERSONNEL EVALUATION

- At 11:40 a.m., on motion by Kokesch, second by Dahms, the Board voted unanimously to enter into closed session for the purpose of discussing a personnel evaluation. Present were the five Commissioners. The closed session ended at 12:50 p.m.
- The Board recessed for lunch and reconvened at 1:30 p.m.

STRATEGIC PLANNING

- The Board held ongoing discussions regarding budget shortfall strategies and reviewed personnel levels to determine how best to address additional sustainable saving through workforce reductions and/or reorganization.

ADJOURN

- There being no further business, Chair Schueller declared the meeting adjourned at 3:01 p.m.

John Schueller, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator