

REDWOOD COUNTY, MINNESOTA

JANUARY 18, 2011

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling and John Schueller; Al Kokesch; Priscilla Klabunde; Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Attorney Steven Collins; RCRCRA Representatives Doug Goodrich and Don Steffen; Sheriff Randy Hanson; Deputy Sheriff I Matt Siefkes; MN Office of Safety Representative Brad Kollmann; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Project Turnabout Director Mike Schiks and Program Director Rick Forde; Chemical Dependency Counselor Scott Gilsrud; Social Worker Team Leader Julie Hogen; Environmental Director Jon Mitchell; Redwood SWCD District Administrator Marilyn Bernhardson; Red Rock Rural Water System Manager Dominic Jones; Recorder Joyce Anderson and Sharon Hollatz.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

An open forum was held at which time RCRCRA representatives Doug Goodrich and Don Steffen presented concerns with the Redwood-Cottonwood Rivers Control Area (RCRCA) Joint Powers Agreement signed November 30, 2010 extending the effective period for eighteen (18) months, expiring June 30, 2012 and requested the Board extend this Agreement for an additional 12 months expiring June 30, 2013. No action was taken.

On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Schueller, second by Klabunde, the Board voted unanimously to approve the following:
  - January 4, 2011 Board minutes.
  - January 11, 2011 Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 164,836.72
Building Fund	\$ 52,922.08
Ditch Maintenance Fund	\$ 20,335.62
Solid Waste Fund	\$ 9,702.31
Debt Service Fund	\$ 427,313.75

- Payment of PHS bills in the amount of \$66,683.81.

**EMPLOYEE RECOGNITION**

- The Board recognized Custodian II Brad Busack for 10 years and License Center Director Deb Tholkes for 30 years of service to Redwood County.

**AUDITOR-TREASURER**

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the following resolution:

**RESOLUTION TO TRANSFER NEGATIVE DITCH BALANCES**

- **WHEREAS**, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction.
- **NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Board of Commissioners authorizes a transfer of \$41,455.53 as of 12/31/10 from Lat J JD 33 to the following drainage accounts:
 

CD 12	\$2,999.25
CD 22	\$315.49
CD 38	\$3,126.15
CD 40 & 40A	\$7,956.34
CD 42	\$61.20
CD 91	\$9,318.90
CD 93	\$205.04
JD 15 R & L Imp (1999)	\$17,455.14
JD 30 R & B	\$18.02

- On motion by Kokesch, second by Schueller, the Board voted unanimously to cancel check number 11082 issued to Uniforms Unlimited on November 2, 2009 in the amount of \$158.40 from the revenue fund.

***Consent Agenda***

- On motion by Schueller, second by Kokesch, the Board voted unanimously to approve the following:
  - Cash Balance Report.
  - Budget Report.
  - December Disbursements in the amount of \$6,457,281.29.
  - Investment Summary.

**ADMINISTRATOR**

- Knobloch presented a request to issue change orders for work at the Courthouse and Law Enforcement Storage Building remodel project. On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the following change orders:

Goblish Cons.	Move wall and doorway ( <i>Courthouse</i> )	\$ 1,975.00
Goblish Const.	Remove wainscoating, prime and paint wall ( <i>Courthouse</i> )	\$ 325.00
Goblish Const.	Fill in doorway, sheetrock ( <i>Courthouse</i> )	\$ 1,006.50
Goblish Const.	Build dividing wall ( <i>Courthouse</i> )	\$ 2,125.00
Goblish Const.	Carpet addition ( <i>Courthouse</i> )	\$ 581.22
L & S Electric	Add switches ( <i>Courthouse</i> )	\$ 1,685.00
E & K Const.	Railing height change to code ( <i>Storage Bldg</i> )	\$ -0-
E & K Const.	Attic Ventilation ( <i>Storage Bldg</i> )	\$ 2,292.58
E & K Const.	90 minute door change ( <i>Storage Bldg</i> )	\$ 570.48
E & K Const.	Housewrap and labor ( <i>Storage Bldg</i> )	\$ 914.30
E & K Const.	Emergency & Exit Lighting ( <i>Storage Bldg</i> )	\$ 1,560.00
E & K Const.	Bathroom ( <i>Storage Bldg</i> )	\$ 1,150.00
E & K Const.	2 hr fire separation ( <i>Storage Bldg</i> )	\$ 5,072.33
E & K Const.	Fire Blocking ( <i>Storage Bldg</i> )	\$ 1,144.71
E & K Const.	New shear wall ( <i>Storage Bldg</i> )	\$ 1,050.00
E & K Const.	State plumbing plan fees ( <i>Storage Bldg</i> )	\$ 550.00
E & K Const.	Add locker rooms/floor changes ( <i>Storage Bldg</i> )	\$ 3,281.40
<b>Total</b>		<b>\$25,283.52</b>

- On motion by Kokesch, second by Klabunde, the Board voted unanimously to accept the resignation from Clint Knorr DBA; Tatanka Bluffs, LLC for construction manager services of the Redwood County Courthouse and Law Enforcement storage building remodel project, effective January 10, 2011.

#### ***Personnel Items***

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the retirement resignation of Home Health Aid Ramona Potter, effective January 14, 2011.

#### ***Commissioner Items***

- Discussion was held regarding attendance at the AMC's County Days at the Capital for 2011.

### **HUMAN SERVICES**

- Bruflat presented quotes for a 2011 Chevrolet Impala purchase. On motion by Schueller, second by Kokesch, the Board voted unanimously to authorize the purchase of a 2011 Chevrolet Impala from low bidder Thane Hawkins Polar Chevrolet at a cost of \$17,498.41 plus tax and license fees, from state contract # 443915. All quotes received are as follows:

<b>Company</b>	<b>Total Bid</b>
Thane Hawkins Polar Chevrolet	\$ 17,498.41
Scott-Preusse	\$ 20,547.00

- Schiks and Forde updated the Board on the successes of the Chemical Dependency Treatment facility located in Granite Falls and the outpatient program in Redwood Falls.
- Gilsrud updated the Board on the rule 25 assessments completed in 2010, the success of the Drug Court program and the upward trend of abusive drugs.
- Hogen updated the Board on the application received from Heartland Industries. On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve the Heartland Industries request to increase the number of employment from fifteen (15) to twenty (20) disabled adults in the Second Time Around thrift store located in Redwood Falls.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve Board Chair's signature on the contract with Paulette Koch effective January 1, 2011 to December 31, 2011, to provide guardianship services to clients.

***Consent Agenda***

- On motion by Schueller, second by Klabunde, the Board voted unanimously to approve the following consent agenda:
  - Budget report.
  - Out of Home Placement report.
  - Licensing report.
  - Caseload Summary.
  - Social Welfare & Special Projects Funds transactions and balances.
  - Human Services expenditures of current month in the amount of \$299,134.58 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$28,796.97.

**SHERIFF**

- Hanson updated the Board on Redwood County Jail population for December 2010 and an overview of the 2010 year.
- On motion by Schueller, second by Klabunde, the Board voted unanimously to accept the 2009 Homeland Security Grant from the Southwest Regional Radio Board in the amount of \$4,720.54 and a 2010 Inoperable Emergency Communications (IEC) grant in the amount of \$2,637.92 with Redwood County matching funds of \$527.50 for purchase of ARMER equipment.
- As a result of successful traffic safety activities conducted by the Redwood County Sheriff's Office, Kollmann awarded a radar unit valued at \$3,000 to Deputy Matt Siefkes on behalf of Redwood County, from the Department of Public Safety Office of Traffic Safety for the outstanding work in the Safe & Sober Challenge program.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the Contract for Jail Services Between Redwood County and Kandiyohi County commencing on February 1, 2011 expiring December 31, 2014.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to declare as excess and authorize the sale of a canine insert unit.

**REDWOOD COUNTY COMPREHENSIVE LOCAL WATER MANAGEMENT PLAN**

- On motion by Schueller, second by Kokesch, the Board voted unanimously to adopt the following resolution:

**Adoption and Implementation After BWSR Approval  
RESOLUTION**

**WHEREAS**, the Redwood County Board of Commissioners has been notified by the Minnesota Board of Water and Soil Resources that the Redwood County Comprehensive Local Water Management Plan has been approved according to Minnesota Statutes Chapter 103B.301:

**NOW, THEREFORE BE IT RESOLVED**, the Redwood County Board Commissioners hereby adopts and will begin implementation of its approved comprehensive water plan.

**BE IT FURTHER RESOLVED**, after the adoption of the local comprehensive water management plan, the Redwood County Board shall amend existing water and related land resources plans and official controls as necessary to conform them to the applicable and approved comprehensive water plan.

**BE IT FURTHER RESOLVED**, after the adoption of the local comprehensive water management plan, Redwood County shall notify local units of government within the County of the adoption of the plan or amendments to the plan. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the County Board for review.

**BE IT FURTHER RESOLVED**, Within 180 days, the Redwood County Board shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls, and local comprehensive water management plan. The Redwood County Board shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the local comprehensive water management plan.

**BE IT FURTHER RESOLVED**, if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

**BE IT FURTHER RESOLVED**, after receiving the recommendations of the Redwood County Board, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the Redwood County Board for review and recommendations.

**RED ROCK RURAL WATER**

- Jones updated the Board on the Red Rock Rural Water System Board vacancy.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the following resolution:

**RESOLUTION APPROVING BOARD MEMBER OF  
RED ROCK RURAL WATER SYSTEM**

**WHEREAS**, County Commissioners of the County of Redwood, State of Minnesota, being informed by Red Rock Rural Water System Board of a vacancy on the Board created by the resignation of Clair Baker of Redwood County, and upon the recommendation received by Red Rock Rural Water System to fill the vacant position by appointment of Redwood County user, and the recommendation of the appointment of

Mike Carlson, a member in good standing, residing in Redwood County, to fill said vacancy.

**BE IT HEREBY RESOLVED**, by the County Commissioners of the County of Redwood, that Mike Carlson, Redwood County user and member of the Red Rock Rural Water System, is hereby appointed (and recommendation to the Cottonwood County District Court Judge for appointment) to fill the vacancy on the Red Rock Rural Water Board until expiration of that term, i.e., January 1, 2014, all pursuant and provided by Minnesota Statute Chapter 116A.

#### **RECORDER – JOYCE ANDERSON**

- Anderson updated the Board on the department of state determination of a conflict of interest to process both a birth certificate and accept passport applications, therefore as of May 1, 2011 the Recorder's Office will no longer accept applications.
- On motion by Klabunde, second by Schueller, the Board voted unanimously to approve the transfer of the passport application process to the Auditor-Treasurer office effective May 1, 2011.
- Commissioner Schueller left the meeting at 11:08 a.m.

#### **COMMISSIONERS**

- The commissioners reported on meetings they attended.

Kokesch

- STS Program
- EDA/RADC

Schueller

- RCRCA
- Out-of-State Travel
- Building Committee

Klabunde

- Building Healthy Families
- CJIS
- Scenic By-Way
- Adult Mental Health Consortium

#### **ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 12:07 p.m.

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Lon Walling, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_

Vicki Knobloch  
County Administrator