

REDWOOD COUNTY, MINNESOTA

JULY 19, 2011

JOINT DITCH AUTHORITY TELECONFERENCE

- At 8:15 a.m., Redwood and Brown Counties held a teleconference to consider Easement Proceedings on JD36.
- Present for the discussion from Redwood County were Commissioners Walling, Schueller, Kokesch, Klabunde, and Hollatz, Ditch/Ag Inspector Lang and Auditor-Treasurer Price; from Brown County were Ditch Authority Commissioners Lochner and Potter; Auditor-Treasurer Helget, Ditch Inspector Larry Kilmer, Attorney Hinneuthal
- On motion by Kokesch, second by Lochner, the Joint Ditch Board voted unanimously to appoint Walling as Chair.
- Discussion was held regarding bridge design and repair.
- Lang discussed the landowner's legibility to plant a buffer, and the option to remove the bridge.
- On motion by Potter, second by Kokesch, the Joint Ditch Board voted unanimously to approve Easement Proceedings on JD36.
- There being no further business, the Joint Drainage Authority adjourned at 8:26 a.m.

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, John Schueller, Priscilla Klabunde, Al Kokesch and Sharon Hollatz; Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Assessor Kathy Hillmer; County Attorney Steven Collins; Sheriff Randy Hanson; GIS Specialist Beth Koch; Recorder Joyce Anderson; Fiscal Supervisor I Lyn Rayburn; Land Use and Zoning Supervisor Brian Balstad; Ditch/Ag Inspector Brent Lang; Highway Engineer Willy Rabenberg; Environmental Director Jon Mitchell; Restorative Justice Coordinator Mark Triplett

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the July 19 revised agenda.

CONSENT AGENDA

- On motion by Schueller, second by Kokesch, the Board voted unanimously to approve the following:
 - July 5 and 12, 2011 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 136,906.42
Building Fund	\$ 14,532.58
Ditch Maintenance Fund	\$ 1,602.03
Solid Waste Fund	\$ 3,431.19

- Payment of PHS bills in the amount of \$31,763.87

EMPLOYEE RECOGNITION

- Recognized Highway Department employee Mike Panitzke for 10 years of service to Redwood County.

REDWOOD COUNTY DRAINAGE AUTHORITY

- On motion by Kokesch, second by Schueller, the Board voted unanimously to call the Drainage Authority meeting to order at 8:33 a.m.
- On motion by Kokesch second by Schueller, the Board voted unanimously to appoint Walling as Drainage Authority Board Chair.
- On motion by Schueller, second by Kokesch, the Board voted unanimously to approve the following Order for Redetermination:

**STATE OF MINNESOTA
 REDWOOD COUNTY BOARD OF COMMISSIONERS
 AS DRAINAGE AUTHORITY**

In the Matter of County Ditch #12) **ORDER FOR REDETERMINATION**
) **OF BENEFITS AND APPOINTMENT**
) **OF VIEWERS**

The Redwood County Board of Commissioners, as Drainage Authority for County Ditch No. 12 (hereinafter, the “Drainage Authority”), has historically been approached by various property owners who are benefitted by the numerous ditch systems within Redwood County. The Drainage Authority has held a series of informal meetings, received information from the public, and has also received information from the County Ditch Inspector, Brent Lang, and the County Auditor/Treasurer, Jean Price. Based upon this information, the Drainage Authority has determined that the benefits of the county-wide ditch system, as a whole, do not reflect reasonable present day land values. As a result, it is the Drainage Authority’s intention, over a period of years, to examine each ditch system within Redwood County to determine whether a redetermination of benefits is appropriate.

With respect to the above-referenced ditch, based upon the information received, the Drainage Authority makes the following Findings and Order:

FINDINGS:

1. County Ditch #12 was established in 1910, and the benefits for County Ditch #12 were originally determined to be \$84,986.
2. The original benefits set for County Ditch #12 have not been redetermined.
3. That the original benefits determined in the drainage proceeding do not reflect reasonable present day land values.
4. That the parcels included in the original determination of benefits have been subdivided since 1910.
5. That the benefitted areas have changed since the original determination of benefits.
6. That the principles of determining benefits contained in Minnesota Statutes §103E provide for a larger area being benefitted than was originally determined.
7. Given the extremely low value of the original benefits, and the levy limits imposed by Minnesota Statutes §103E on repair assessments, it is difficult to generate adequate funds to complete repairs, if necessary.

ORDER:

1. There shall be a redetermination of benefits of County Ditch #12.

2. That Bill Moldestad, Duane Bendixen, and John Cunningham are appointed as Ditch Viewers for the redetermination of benefits, with Robert Hanna as an alternate viewer.

3. The redetermination of benefits shall proceed following the requirements and procedures set forth in Minnesota Statutes §103E.351.

- Chair Walling closed the meeting on County Ditch #12.
- Chair Walling opened the meeting for County Ditch #40 and 40A.
- On motion by Schueller, second by Hollatz, the Board voted unanimously to approve the following Order for Redetermination:

**STATE OF MINNESOTA
REDWOOD COUNTY BOARD OF COMMISSIONERS
AS DRAINAGE AUTHORITY**

In the Matter of County Ditch #40 and 40A) **ORDER FOR REDETERMINATION**
) **OF BENEFITS AND APPOINTMENT**
) **OF VIEWERS**

The Redwood County Board of Commissioners, as Drainage Authority for County Ditch No. 40 and 40A (hereinafter, the "Drainage Authority"), has historically been approached by various property owners who are benefitted by the numerous ditch systems within Redwood County. The Drainage Authority has held a series of informal meetings, received information from the public, and has also received information from the County Ditch Inspector, Brent Lang, and the County Auditor/Treasurer, Jean Price. Based upon this information, the Drainage Authority has determined that the benefits of the county-wide ditch system, as a whole, do not reflect reasonable present day land values. As a result, it is the Drainage Authority's intention, over a period of years, to examine each ditch system within Redwood County to determine whether a redetermination of benefits is appropriate.

With respect to the above-referenced ditch, based upon the information received, the Drainage Authority makes the following Findings and Order:

FINDINGS:

1. County Ditch #40 and 40A was established in 1917 & 1921, and the benefits for County Ditch #40 and 40A were originally determined to be \$35,001.
2. The original benefits set for County Ditch #40 and 40A have not been redetermined.
3. That the original benefits determined in the drainage proceeding do not reflect reasonable present day land values.
4. That the parcels included in the original determination of benefits have been subdivided since 1917.
5. That the benefitted areas have changed since the original determination of benefits.
6. That the principles of determining benefits contained in Minnesota Statutes §103E provide for a larger area being benefitted than was originally determined.
7. Given the extremely low value of the original benefits, and the levy limits imposed by Minnesota Statutes §103E on repair assessments, it is difficult to generate adequate funds to complete repairs, if necessary.

ORDER:

1. There shall be a redetermination of benefits of County Ditch #40 and 40A.
2. That Jim Weidemann, Duane Bendixen, and John Cunningham are appointed as Ditch Viewers for the redetermination of benefits, with Robert Hanna as an alternate viewer.
3. The redetermination of benefits shall proceed following the requirements and procedures set forth in Minnesota Statutes §103E.351.

- Chair Walling closed the meeting on Ditch #40 and 40A. There being no further business, Chair Walling closed the Drainage Authority Meeting at 8:36 a.m.

AUDITOR-TREASURER

Consent Agenda

- On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve the following:
 - Cash Balance Report.
 - Budget Reports.
 - June Disbursements in the amount of \$5,492,999.07.
 - Investment Summary.

ADMINISTRATOR

- On motion by Hollatz, second by Kokesch the Board voted unanimously to approve the Joint Powers Agreement with State of Minnesota Department Of Corrections for secretarial services from July 1, 2011 through June 30, 2012.
- On motion by Schueller, second by Kokesch, the Board voted unanimously to approve the Sidwell Contract in the amount of \$143,285.00, for GIS Cadastral Mapping with Monthly Progress Billing option; quote from ESRI in the amount of \$11,355.47 for ArcEditor software; quote from Pro-West & Associations in the amount of \$8,200 for CER Soils Application Reporting Application to be paid from Capital Equipment note proceeds and Compliance funds.
- On motion by Schueller, second by Hollatz, the Board voted unanimously to accept the quote from Kemske Printing & Office Supplies, New Ulm, for 254 cases of non-recycled content paper for the County’s annual paper order. The quotes received were:

Business Name	Per Case Price No recycled content/ Total for 254 Cases	Per Case Price with 30% recycled content/ Total for 254 Cases
Ed Davis Business, Willmar, MN	\$ 32.50 / \$8,822.53	\$ 39.99 / \$10,855.79
Heartland Paper Co., Sioux Falls, SD	\$ 29.98 / \$8,138.45	\$ 33.88 / \$ 9,197.15
Kemske Printing & Office Supplies, New Ulm, MN	\$ 29.73 / \$8,070.58	\$ 36.66 / \$ 9,951.82
Northern Business Products, Willmar, MN	\$ 31.49 / \$8,548.35	\$ 33.49 / \$ 9,091.28

Personnel Items

- On motion by Hollatz, second by Kokesch, the Board voted unanimously to approve the request to hire Scott Vogl as Maintenance Specialist in the Highway Department at Grade 9 Step 1 \$14.53, effective August 1, 2011.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the request to hire Kelly Meehan as Assistant County Attorney in the Attorney’s Office at Grade 16, Step 1 \$24.93, effective August 1, 2011.

HUMAN SERVICES

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the Human Services annual Home and Community contracts effective July 1, 2011 to June 30, 2012:
 - Gil-Mor Manor for home delivered meals
 - Valley View Manor for home delivered meals and adult day services
 - Johnson Park Place for assisted living/respite care
 - Redwood Area Hospital for AC/EW,CADI, assisted living, adult day care services, Hospice, telephone care
 - Devine Home Care Inc. for home care services
 - Lutheran Social Services for elderly wavier-meals
 - Country View Senior Community Services for assisted living
 - Lincoln House for adult foster care-MI
 - Redwood County Public Health
 - Parkwood/Bridgewood for adult day services/assisted living
 - REM-South Central Services for adult foster care (DD)
 - Habilitative Services Inc. for independent living services for a Redwood County client
 - Service Enterprises Inc. for provision of employment and habilitative services to disabled individuals
 - Golden Living Center for adult day care services
 - Heartland Industries II for supportive services for a Redwood County client (DD)
 - Garnette Gardens for assisted living

Consent Agenda

- On motion by Schueller, second by Hollatz, the Board voted unanimously to approve the following consent agenda:
 - Budget Report.
 - Out of Home Placement Report.
 - Licensing Report.
 - Caseload Summary.
 - Social Welfare & Special Projects Funds transactions and balances.
 - Human Services expenditures of current month in the amount of \$219,822.10 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$67,262.39

ROAD AND BRIDGE

- On motion by Kokesch, second by Schueller the Board voted unanimously to approve the purchase of a 2010 Caterpillar Motor Grader with trade-in of 1989 Caterpillar for \$197,035.00 plus tax for a total of \$210,581.16 from State Contract #445172.
- On motion by Kokesch, second by Schueller the Board voted unanimously to approve Project No. SAP 64-604-50 Bridge Replacement to low bidder R & G Construction in the amount of \$518,375.80. All bids received were as follows:

BIDDER NAME	TOTAL BID
Duininck, Inc.	\$ 639,536.00
Landwehr Construction, Inc.	\$ 676,855.63
Mathiowetz Construction Co.	\$ 606,248.66
R & G Construction Co.	\$ 518,375.80

- Rabenberg updated the Board on upcoming July 20 meeting with FEMA to review spring flooding.

RESTORATIVE JUSTICE

- On motion by Klabunde, second by Kokesch the Board approved the After Care Community Circle Handbook.

SHERIFF

- June 2011 Redwood County Jail Population was reviewed by the Board.

COUNTY GEOLOGIC ATLAS PROGRAM

- Mitchell presented an overview of the County Geologic Atlas Program.
- On motion by Klabunde, second by Schueller, the Board authorized Mitchell to participate in the County Geologic Atlas Program.
- Mitchell discussed recent storm damage to Delhi and Vesta Elevators and pending demolition of these structures. He also noted the county is responsible for removal of bin debris located in the right of way in Delhi Township.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Hollatz

- Redwood County Fair

Kokesch

- County Picnic Update
- AMC Policy Committee Meeting
- SWCD
- Nurse Family Partnership
- Historical Society
- Department Head Meeting

Klabunde

- SW 18 Consortium
- Western Community Action Transit
- Law Library
- SWHHS

Schueller

- Area II/RCRCA
- MN River Board Meeting

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 11:34 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator